

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF APRIL 18, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 Absent: Beach
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of March 21, 2024 Board Meeting Minutes

MOTION: By Merrill, seconded by O’Keefe, to approve the minutes of the March 21, 2024 Board Meeting

VOTE: AYES: Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Beach

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

In accordance with AB 1234, Directors Merrill and O’Keefe each reported on their attendance at a CSDA Governance Foundations Training.

2. 2024 Election for LAFCO Special District Seat

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF APRIL 18, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

The Board reviewed and considered the two candidates for the vacancy of one Special District (Regular) seat on Contra Costa LAFCO.

MOTION: By O’Keefe, seconded by Merrill, to approve a vote for Mike McGill for the Special District (Regular) seat on Contra Costa LAFCO

VOTE: AYES: Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Beach

3. Director Merrill Letter – re: Sewer Main Replacement Schedule

The Board reviewed and considered the letter.

VI. Reports of Staff and Officers

A. Attorney’s Report:

Kokotaylo reported on an update to the case of Sheetz v. El Dorado County regarding development impact fees.

B. Committee Reports

There were no reports.

C. Manager’s Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month’s maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported that no payments were made in March.

3. San Pablo Avenue Specific Plan Area Status Report

The Manager reported on the status of the impact fee.

4. Draft Budget

The Manager reported on the initial draft of next fiscal year’s budget.

5. 4th of July Fair

The Manager reported on the planning for the upcoming fair.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF APRIL 18, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

6. Board Training Summary

The Manager reported on the updated Directors' training deadlines.

VII. Business

A. Resolution No. 2237-0424 Approving the Stege Sanitary District Amended District Strategic Plan

The Board approved the resolution.

MOTION: By Christian-Smith, seconded by Merrill, to approve Resolution 2237-0424 Approving the Stege Sanitary District Amended District Strategic Plan

VOTE: AYES: Christian-Smith, Merrill, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Beach

B. Resolution No. 2238-0424 Adopting the Stege Sanitary District Climate Change Impact Policy

The Board approved the resolution.

MOTION: By O'Keefe, seconded by Christian-Smith, to approve Resolution 2238-0424 Adopting the Stege Sanitary District Climate Change Impact Policy, as amended

VOTE: AYES: Christian-Smith, Merrill, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: Beach

C. Cancellation of the May 2, 2024 Board Meeting

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF APRIL 18, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

The Board agreed to cancel the upcoming Board meeting on May 2, 2024 since there are no timely agenda items to consider.

MOTION: By O'Keefe, seconded by Christian-Smith, to approve the cancellation of the May 2, 2024 Board Meeting and have staff post a Notice of Meeting Cancellation on the District website and bulletin board outside the District office

VOTE: AYES: Christian-Smith, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: Merrill
 ABSENT: Beach

VIII. Financial Statements

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement
- C. Monthly Cash on Hand vs. Target Reserves
- D. Local Agency Investment Fund (LAIF) Quarterly Statement
- E. California Employers' Retiree Benefit Trust (CERBT) Quarterly Statement
- F. Private Sewer Lateral (PSL) Replacement Loan Program Quarterly Report
- G. Time Value Investments (TVI) Statement

The financial items were reviewed by the Board.

IX. Approval of Checks

- A. Checks for April 18, 2024 - Fund No. 3418 & 3423

MOTION: By O'Keefe, seconded by Christian-Smith, to pay the bills, Check Nos. 28619 through 28656 in the amount of \$132,324.43

VOTE: AYES: Christian-Smith, Merrill, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF APRIL 18, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

ABSENT: Beach

X. Future Agenda Items

May 2, 2024 (*Meeting Cancelled*)

(none)

May 16, 2024

Resolution Ordering Board Election

Draft Budget

Board Training Summary

July 4th Fair Discussion

~~Review of Comparable Agencies~~

~~Sewer Rate and Connection Charge Study~~

~~CLOSED SESSION—Manager Performance Evaluation~~

~~CLOSED SESSION—Conference with Labor Negotiator~~

~~+Cancellation of June 6th Board Meeting~~

CLOSED SESSION

Conference with Labor Negotiator

Gov. Code § 54957.6

Agency Designated Representative: District Manager Delizo

Unrepresented Employees: All District Employees

Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Number of Potential Cases: 4

De Leon – Government Tort Claim filed: 8/21/2023

Ivry – Government Tort Claim filed: 9/5/2023

Wolter – Government Tort Claim filed: 2/25/2024

Brooks-Hutton and Peticolas – Government Tort Claim filed: 3/13/2024

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF APRIL 18, 2024
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

The Board entered into closed session at 8:30 P.M. and returned to open session at 8:44 P.M. President Gilbert-Snyder announced the Board had taken no reportable actions.

XI. Adjournment

The meeting was adjourned at 8:44 P.M. The next meeting of the District Board of Directors will be held on Thursday, May 16, 2024 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary