

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF FEBRUARY 2, 2023
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Christian-Smith called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach, Gilbert-Snyder*, Merrill, O’Keefe*,
 Christian-Smith
 Absent: None
 Others Present: Rex Delizo, District Manager
**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of January 19, 2023 Board Meeting Minutes

MOTION: By Merrill, seconded by Beach, to approve the minutes of the January 19, 2023 Board Meeting as submitted

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

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- a. California Association of Sanitation Agencies (CASA) Winter Conference, January 25-27, 2023

In accordance with AB 1234, Director Merrill reported on his attendance at the CASA conference.

B. Written Communications

There were no written communications to consider.

VI. Reports of Staff and Officers

A. Manager's Report

1. California Association of Sanitation Agencies (CASA)

The Manager reported on the upcoming CASA conference dates.

2. California Special Districts Association (CSDA)

The Manager reported on the upcoming CSDA conference date.

VII. Business

A. Long Range Planning Draft Agenda

The Board reviewed the updated agenda for the long range planning workshop scheduled for Saturday, March 4, 2023. The Board asked staff to add a topic on Diversity, Equity, and Inclusion (DEI) and would like to consider using a meeting facilitator, if possible.

- B. Resolution No. 2222-0223 Approving a Contract with Elk Grove Auto/ Winner Chevrolet for a 2023 Silverado 1500 Crew Cab 4x4 Truck in the Amount Not to Exceed \$53,620.53

The Board approved the resolution to procure a new truck, but with certain stipulations as stated in the motion, to replace an existing truck considered by the insurance company as a "total loss" due to a recent accident.

MOTION: By Merrill, seconded by Beach, to approve Resolution No. 2222-0223 approving a contract with Elk Grove Auto/ Winner Chevrolet for a 2023 Silverado 1500 Crew Cab 4x4 Truck in the amount not to exceed \$53,620.53 *unless* the penalty to cancel is less than \$1000, then contract for both the 2023 Silverado 1500 Crew Cab 4x4 Truck in the

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amount not to exceed \$53,620.53 and the 2024 Silverado EV Crew Cab 4x4 Truck in the amount not to exceed \$84,793.71, keeping the truck delivered first and cancelling the other

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

VIII. Approval of Checks

A. Checks for February 2, 2023 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by Gilbert-Snyder, to pay the bills, Check Nos. 28028 through 28046 in the amount of \$22,368.04

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

IX. Future Agenda Items

February 16, 2023

Long Range Planning Workshop Agenda + *Meeting Facilitator*

Form 700

+*Ending of AB 361*

+*AB 2449 Rules and Procedures*

+*CLOSED SESSION – Manager Performance Evaluation*

March 4, 2023 @9:00 AM

Long Range Planning Workshop

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Gilbert-Snyder offered to give a presentation on the California Water/Wastewater Agency Response Network (CalWARN) at a future board meeting.

X. Adjournment

The meeting was adjourned at 7:45 P.M. The next meeting of the District Board of Directors will be held on Thursday, February 16, 2023 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary