

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF NOVEMBER 9, 2023
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

***** AGENDA *****

Items on the agenda may be taken out of order.

Public comment is limited to three (3) minutes for each individual speaker.

In accordance with California Government Code Section 54957.5, any writing that is a public record and relates to an open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Office, 7500 Schmidt Lane, El Cerrito, during regular business hours. Copies of the agenda are posted on the District website at www.stegesan.org Those disabled persons requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at 510/524-4668.

Members of the public can observe the live stream of the meeting by accessing <https://zoom.us/j/84090509848> or by calling (669) 900-9128 and entering the Meeting ID# 840 9050 9848 followed by the pound (#) key.

The ability to participate and observe remotely as identified above is predicated on the technology being available and functioning without technical difficulties. Should the remote platform not be available, or become non-functioning, or should the Board of Directors otherwise encounter technical difficulties that makes that platform unavailable, the Board of Directors will proceed with business in person unless otherwise prohibited by law.

*Public comment can be sent remotely by delivering a physical copy to **7500 Schmidt Lane, El Cerrito, CA 94530** or via email to comments@stegesan.org with "Public Comment" in the subject line. To provide written comment on an item on the agenda or to address the Board during Public Comment, please note the agenda item number that you want to address or whether you intend for the comment to be included in Public Comment. Comments timely received at least 15 minutes before the starting time of the meeting will be provided to the Board of Directors and will be added to the official record.*

Pursuant to AB 2449, Board Members may be attending this meeting via remote conferencing. In the event that any Board Member elects to attend remotely, all votes conducted during the meeting will be conducted by roll call vote.

I. Call To Order

II. Roll Call

Agenda Items: Directors and Officers of the Board will consider and announce if they have any conflicts of interest posed by items on the meeting agenda.

III. Public Comment

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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(Members of the public are invited to address the Board concerning topics that are **not** on the agenda. Comments **on** agenda items will be heard when the item is up for consideration.)

IV. Approval of Minutes

Motion:

A. Approval of October 19, 2023 Board Meeting Minutes

(The Board will be asked to review and approve the minutes)

Info:

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

Info:

VI. Reports of Staff and Officers

A. Attorney's Report

B. Committee Reports

C. Manager's Report:

1. Monthly Maintenance Summary Report
2. Monthly Report of Sewer Replacements and Repairs
3. Proposed Meeting Calendar
4. Board Officer Succession Plan
5. 2023 California Association of Sanitation Agencies (CASA) Conferences
 - January 24-26 – Winter Conference, Palm Springs, CA
 - February 26-27 – Washington DC Forum
 - July 31-August 2 – Annual Conference, Monterey, CA
6. 2023 California Special Districts Association (CSDA) Conference
 - September 9-12 – Annual Conference, Indian Wells, CA

VII. Business

(none)

Info:

VIII. Monthly Financial Statements

A. Monthly Investment, Cash, Receivables Report

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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B. Monthly Operating Statement

(The Board will review the reports and statements)

IX. Approval of Checks

Info/Motion:

A. Checks for November 9, 2023 - Fund No. 3418 & 3423

(The Board will be asked to consider approval of the November checks)

Info:

X. Future Agenda Items

December 7, 2023 – 2:00PM

Fiscal Year Financial Audit

Connection Charge Review

Emergency Contact Update

Meeting Calendar

Consent Decree Quarterly Report

CASA Conference

Pension + OPEB UAL Reports

Nomination & Election of Officers

January 18, 2024

Board Governance Manual Review

Service Rate Discussion

Long Range Planning Workshop Agenda

Director's Contact Info

Board Training Summary

CASA Conference

Quarterly Financial Statements

Form 700

CLOSED SESSION – Quarterly Claims Reports

CLOSED SESSION – Manager Performance Evaluation

CLOSED SESSION

Public Employment Performance Evaluation

Gov. Code § 54957

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF NOVEMBER 9, 2023
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

Title: District Manager

XI. Adjournment

(The next meeting of the Stege Sanitary District Board of Directors is scheduled to be held on December 7, 2023 at 2:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California.)

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF OCTOBER 19, 2023
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: Vice President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach, Gilbert-Snyder, Merrill, O’Keefe
 Absent: Christian-Smith (gave prior notice)
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

Item VII.C was taken out of order at this time in the meeting.

VII. Business

C. Consideration of Class III Easement Encroachment – 516 Village Drive., El Cerrito, CA

The Board considered the class III easement encroachment for an existing detached garage structure that encroaches on a District easement.

MOTION: By Merrill, seconded by Beach, to refer the property owner’s request for a Class III Encroachment back to staff to consider plans by the property owner that would be in accordance with District easement regulations

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe,
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

Items VII.A & B were taken out of order at this time in the meeting.

VII. Business

A. Approval of Plans and Specifications – Canon Pump Station Rehabilitation Project No. 23202

The Board reviewed the plans and specifications for the Canon Pump Station Rehabilitation Project that requires Board approval before the District can issue a public call for bids.

MOTION: By Merrill, seconded by O’Keefe, to approve the Plans and Specifications – Canon Pump Station Rehabilitation Project No. 23202 and authorize staff to advertise and bid the project, but will reconsider the optional standby generator bid item before awarding the contract

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe,
NOES: None
ABSTAIN: None
ABSENT: Christian-Smith

B. Resolution No. 2233-1023 Making Findings and Directing Filing of Notice of Exemption, Pursuant to California Environmental Quality Act (CEQA), Canon Pump Station Rehabilitation Project No., Project No. 23202

The Board decided to table this item until award of the contract.

The Board resumed the order of the agenda at this time in the meeting.

IV. Approval of Minutes

A. Approval of October 5, 2023 Board Meeting Minutes

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF OCTOBER 19, 2023
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

MOTION: By O’Keefe, seconded by Beach, to approve the minutes of the October 5, 2023 Board Meeting, as amended

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe
NOES: None
ABSTAIN: None
ABSENT: Christian Smith

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

There were no items to report.

VI. Reports of Staff and Officers

A. Attorney’s Report

1. District Claim Form and Process Review

Kokotaylo reported on an amended claim form and the District’s process for claims.

Kokotaylo then reported on AB 1033 which allows homeowner to build and sell Accessory Dwelling Units (ADUs) like condominiums, and also on the increase of “Zoom bomb” disruptions at public meetings.

B. Committee Reports

There were no committee reports.

C. Manager’s Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues on last month’s maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported no invoices were paid in September.

3. San Pablo Avenue Specific Plan Area (SPASPA) Status Report

The Manager reported on the status of the SPASPA impact fee.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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4. Draft Endeavor Newsletter

The Manager reported on the draft of the upcoming newsletter.

5. Environmentally Preferable Procurement Policy

The Manager reported on possible amendments to the policy. The Board asked to have this item be added to the next long range planning workshop for consideration.

6. 2024 California Association of Sanitation Agencies (CASA) Conferences

The Manager reported on the upcoming CASA conferences dates for 2024.

7. 2024 California Special Districts Association (CSDA) Conference

The Manager reported on the upcoming CSDA annual conference date for 2024.

VII. Business

A. Approval of Plans and Specifications – Canon Pump Station Rehabilitation Project No. 23202

This item was taken out of order earlier in the meeting (see above).

B. Resolution No. 2233-1023 Making Findings and Directing Filing of Notice of Exemption, Pursuant to California Environmental Quality Act (CEQA), Canon Pump Station Rehabilitation Project No., Project No. 23202

This item was taken out of order earlier in the meeting (see above).

C. Consideration of Class III Easement Encroachment – 516 Village Drive., El Cerrito, CA

This item was taken out of order earlier in the meeting (see above).

VIII. Monthly Financial Statements - September 2023

A. Monthly Investment, Cash, Receivables Report

B. Monthly Operating Statement

C. Cash on Hand vs. Target Reserves

D. Local Agency Investment Fund (LAIF) Quarterly Statement

E. California Employer's Retiree Benefit Trust (CERBT) Quarterly Statement

F. Private Sewer Lateral (PSL) Replacement Loan Program Quarterly Report

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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G. Time Value Investments (TVI) Statement

The financial items were reviewed by the Board with no significant issues.

IX. Approval of Checks

A. Checks for October 19, 2023 - Fund No. 3418 & 3423

MOTION: By O’Keefe, seconded by Merrill, to pay the bills, Check Nos. 28389 through 28411 in the amount of \$67,390.02

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe,
 NOES: None
 ABSTAIN: None
 ABSENT: Christian-Smith

X. Future Agenda Items

November 9, 2023

Proposed Meeting Calendar
 Board Officer Succession Plan
 CASA Conference

December 8, 2023 – 2:00PM

Fiscal Year Financial Audit
 Connection Charge Review
 Emergency Contact Update
 Meeting Calendar
 Consent Decree Quarterly Report
 CASA Conference
 Pension + OPEB UAL Reports
 Nomination & Election of Officers

CLOSED SESSION

Conference with Legal Counsel—Anticipated Litigation

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Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Number of Potential Cases: 2

Ivry – Government Tort Claim filed: 9/5/2023

De Leon – Government Tort Claim filed: 8/21/2023

The Board entered into closed session at 8:54 P.M. and returned to open session at 8:57 P.M. Vice President Gilbert-Snyder announced the Board had taken no reportable actions.

XI. Adjournment

The meeting was adjourned at 8:57 P.M. The next meeting of the District Board of Directors will be held on Thursday, November 9, 2023 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary

STEGE SANITARY DISTRICT MONTHLY MAINTENANCE SUMMARY REPORT

October 2023

QUARTER 4

| VEHICLE | DAYS | FOOTAGE (LF) |
|-----------------------|-----------|---------------|
| <i>UNIT 10 COMBO</i> | <i>14</i> | <i>58,044</i> |
| <i>UNIT 11 RODDER</i> | <i>0</i> | |
| <i>UNIT 15 CCTV</i> | <i>12</i> | <i>20,488</i> |
| <i>UNIT 16 COMBO</i> | <i>14</i> | <i>22,352</i> |
| TOTAL MONTH CLEANED | | 80,396 |
| TOTAL MONTH CCTV'D | | 20,488 |

QUARTERLY SUB-TOTALS

| YEAR | QUARTER | TOTAL CLEANED (LF) | PLANNED TO CLEAN (LF) | Q END NOT COMPLT'D (LF) | TOTAL CCTV'D (LF) | PLANNED TO CCTV (LF) | Q END NOT COMPLT'D (LF) |
|-------------|----------|--------------------------|-----------------------------|-------------------------------|-------------------------|----------------------------|-------------------------------|
| 2023 | 4 | 80,396 | 184,938 | | 20,488 | 50,930 | |
| 2023 | 3 | 260,280 | 215,376 | 0 | 63,716 | 65,576 | 27,963 |
| 2023 | 2 | 245,678 | 202,070 | 0 | 51,885 | 60,081 | 38,937 |
| 2023 | 1 | 262,245 | 204,795 | 0 | 61,882 | 58,488 | 29,188 |
| 2022 | 4 | 238,659 | 203,740 | 558 | 39,892 | 65,026 | 43,120 |
| 2022 | 3 | 256,792 | 206,016 | 780 | 49,468 | 66,649 | 39,537 |
| 2022 | 2 | 234,291 | 190,480 | 0 | 68,383 | 65,940 | 29,021 |
| 2022 | 1 | 248,365 | 208,019 | 0 | 61,991 | 76,108 | 32,555 |

MONTHLY SERVICE CALLS

October-2023

| DATE | MH UP/DN | ADDRESS | PRBLM IN | TYPE | LOC | CAUSE | END | COMMENTS |
|------------------------------------|--------------------|--|--|-------|-----|-------|-----|--|
| 10/1/2023 Sunday 1:24 PM | 202117 202112 | 5509 CENTRAL AVE. RICHMOND, CA 94804 <i>Last Call: 2/9/2019</i> | Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/> | C | | | | WE FOUND THIS TO BE THE CUSTOMER'S PROBLEM. |
| 10/3/2023 Tuesday 9:47 AM | 172622 172621 | 1523 ARLINGTON BLVD. EL CERRITO, CA 94530 | Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/> | T | | | | WE FOUND THE CLOGGED TOILET TO BE THE CUSTOMER'S PROBLEM. |
| 10/3/2023 Tuesday 3:30 PM | 171427 171425 | 1834 GANGES AVE. EL CERRITO, CA 94530 | Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/> | T | | | | WE FOUND THE CLOGGED TOILET TO BE THE CUSTOMER'S PROBLEM. |
| 10/9/2023 Monday 4:45 PM | 281202 281201 | 6702 ELM ST. EL CERRITO, CA 94530 | Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/> | C, LC | | | | WE FOUND THIS TO BE THE CUSTOMER'S PROBLEM |
| 10/13/2023 Friday 1:42 PM | 272112 232111 | 69 KINGSTON RD. KENSINGTON, CA 94707 | Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/> | C, OF | | | | WE FOUND THIS TO BE THE CUSTOMER'S PROBLEM. |
| 10/13/2023 Friday 2:00 PM | 233223 233222 | 100 ARDMORE PATH KENSINGTON, CA 94707 <i>Last Call: 2/15/2023</i> | Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/> | T | | | | SIDEWALK BROKEN, MAINLINE IS CLEAR. |
| 10/14/2023 Saturday 10:48 AM | 265001 261008 | 730 ALBEMARLE ST. EL CERRITO, CA 94530 | Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/> | OF | | | | THE CUSTOMER'S PROBLEM IS IN HER LAUNDRY AREA. |
| 10/14/2023 Saturday 11:37 AM | 102103 102102 | 1531 SAN JOAQUIN ST. RICHMOND, CA 94804 <i>Last Call: 11/19/2022</i> | Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/> | OF | | | | WE FOUND THE OVERFLOW TO BE THE CUSTOMER'S PROBLEM. WE JUST CLEANED THE MAIN BEFORE HE CALLED. |
| 10/18/2023 Wednesday 9:36 AM | 171332 171331 | 7812 POTRERO AVE. EL CERRITO, CA 94530 | Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/> | T | | | | WE FOUND THIS TO BE THE CITY'S PROBLEM. |
| 10/23/2023 Monday 2:20 PM | 281202 281201 | 931 ELM ST. EL CERRITO, CA 94530 <i>Last Call: 10/10/2022</i> | Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/> | C, OF | | | | WE FOUND THIS TO BE THE CUSTOMER'S PROBLEM. |
| 10/24/2023 Tuesday 11:13 AM | 224113 224129 | 517 EVERETT ST. EL CERRITO, CA 94530 <i>Last Call: 7/9/2013</i> | Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/> | T | | | | MISSING CLEAN OUT CAP. |
| 10/31/2023 Tuesday 1:43 PM | 251107 251105 | 615 COLUSA AVE. EL CERRITO, CA 94530 | Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/> | E | | | | WE FOUND THIS TO BE AN EBMUD PROBLEM. |
| 10/31/2023 Tuesday 3:30 PM | 282307-1 281012 | 848 ELM ST. EL CERRITO, CA 94530 | Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/> | C | | | | WE FOUND THE CONGESTION TO BE THE CUSTOMER'S PROBLEM. |

PROBLEM TYPE:

- Water (A)
- Broken Main (B)
- S/S Congestion (C)
- Debris in Main (D)
- EBMUD (E)
- Soft Stoppage (F)
- Grease (G)
- Lateral Cause (LC)
- Misc (M)
- MH Cover (MC)
- Odor (O)
- Overflow (OF)
- PG+E (P)
- Roots (R)
- Surcharge (S)
- Storm Drain (SD)
- Unknown (U)
- Other (T)
- Wipes/Rags (W)

SPILL

- LOCATION:**
- Lamp/Manhole (MH)
 - Mainline (ML)
 - Lateral (L)
 - Cleanout (CO)
 - Building (BLDG)
 - Other (O)

SPILL

- CAUSE:**
- Blockage (B)
 - Surcharge (S)
 - Line Break (ML)
 - Other (O)

SPILL END

- LOCATION:**
- Building (BLDG)
 - Creek (C)
 - Strt/Pvmnt (ST)
 - Storm Drn (SD)
 - Yard (Y)
 - Other (O)

| | |
|-----------------------------|-----------|
| MAINLINE: | 0 |
| LATERAL: | 7 |
| OTHER: | 6 |
| TOTAL SERVICE CALLS: | 13 |
| MAINLINE OVERFLOW: | 0 |
| MAINLINE SURCHARGE: | 0 |

SANITARY SEWER OVERFLOWS (SSOs) LAST 12 MONTHS

November-2023

| DATE | MH UP/DN | ADDRESS | PRBLM IN | TYPE | LOC | CAUSE | END | COMMENTS | CAT* | VOL | RCVR'D | NET |
|-----------------------------------|------------------|--|--|--------------|-------|-------|---------|--|-------|-------------------|---------------|-------------------|
| 11/19/2022 Saturday 1:49 PM | 234220 234205 | 285 LEXINGTON AVE. KENSINGTON, CA 94707 | Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/> | D,F,OF | MH | B | ST | SOFT STOPPAGE DUE TO DEBRIS AND WIPES | CAT 4 | 3 gallons | 0 gallons | 3 gallons |
| 12/5/2022 Monday 9:13 PM | 281406 281405 | 938 AVIS DR. EL CERRITO, CA 94530 | Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/> | OF,R,W | MH | B | Y | WIPES AND ROOTS CAUSED SSO | CAT 3 | 112 gallons | 0 gallons | 112 gallons |
| 1/12/2023 Thursday 10:05 AM | 234016 234015 | 620 COVENTRY RD. KENSINGTON, CA 94707 | Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/> | G, R, W | MH | B | SD,Y,ST | ARRIVED ON SITE FOUND MANHOLE OVERFLOWING. WE BROKE THE STOPPAGE AND CLEANED UP. | CAT 1 | 10,660 gallons | 0 gallons | 10,660 gallons |
| 2/7/2023 Tuesday 11:53 AM | 184102 184101 | 11755 SAN PABLO AVE. EL CERRITO, CA 94530 | Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/> | B,D, P | ML | ML | ST, SD | PG&E BROKE DISTRICT LINE | CAT 4 | 5 gallons | 5 gallons | 0 gallons |
| 2/15/2023 Wednesday 7:40 PM | 265304 265303 | 838 SEA VIEW DR. EL CERRITO, CA 94530 | Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/> | D, OF, T | MH | B | SD, Y | BROKEN MANHOLE. | CAT 4 | 34 gallons | 34 gallons | 0 gallons |
| 5/1/2023 Monday 2:28 PM | 186304 186004 | 2126 JUNCTION AVE. EL CERRITO, CA 94530 | Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/> | B | ML, O | ML | Y | SSO WAS CAUSED BY SLIPLINE MORTAR NOT SEALED AT CONNECTION. | CAT 4 | 5 gallons | 5 gallons | 0 gallons |
| 5/5/2023 Friday 8:07 AM | 102203 102003 | 1438 CARLSON BLVD. RICHMOND, CA 94804 | Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/> | D,OF,R, W | MH | B | ST, SD | DEBRIS, ROCKS, AND ROOTS CAUSED SSO. | CAT 3 | 78 gallons | 78 gallons | 0 gallons |

PROBLEM TYPE:

Water (A)
Broken Main (B)
S/S Congestion (C)
Debris in Main (D)
EBMUD (E)
Soft Stoppage (F)
Grease (G)
Lateral Cause (LC)
Misc (M)
MH Cover (MC)

Odor (O)
Overflow (OF)
PG+E (P)
Roots (R)
Surcharge (S)
Storm Drain (SD)
Unknown (U)
Other (T)
Wipes/Rags (W)

SPILL LOCATION:

Lamp/Manhole (MH)
Mainline (ML)
Lateral (L)
Cleanout (CO)
Building (BLDG)
Other (O)

SPILL CAUSE:

Blockage (B)
Surcharge (S)
Line Break (ML)
Other (O)

SPILL END LOCATION:

Building (BLDG)
Creek (C)
Strt/Pvmnt (ST)
Storm Drn (SD)
Yard (Y)
Other (O)

TOTAL MAINLINE SSOs: 7
MAINLINE BREAK SSOs: 2
MAINLINE SURCHARGE SSOs: 0
CATEGORY 1 SSOs: 1
SSOs INTO BUILDINGS: 0

TOTAL SSO VOLUME (GALS): 10,897
TOTAL VOLUME RECOVERED (GALS): 122
TOTAL VOLUME UNRECOVERED (GALS): 10,775

| DATE | MH UP/DN | ADDRESS | PRBLM IN | TYPE | LOC | CAUSE | END | COMMENTS | CAT* | VOL | RCVR'D | NET |
|------|----------|---------|----------|------|-----|-------|-----|----------|------|-----|--------|-----|
|------|----------|---------|----------|------|-----|-------|-----|----------|------|-----|--------|-----|

*CATEGORY 1 SSO: Spill of any volume of sewage from or caused by a sanitary sewer system that results in a discharge to: A surface water, including a surface water body that contains no flow or volume of water; or A drainage conveyance system that discharges to surface waters when the sewage is not fully captured and returned to the sanitary sewer system or disposed of properly. Any spill volume not recovered from a drainage conveyance system is considered a discharge to surface water, unless the drainage conveyance system discharges to a dedicated stormwater infiltration basin or facility.

CATEGORY 2 SSO: Spill of 1,000 gallons or greater, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 3 SSO: Spill of equal to or greater than 50 gallons and less than 1,000 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 4 SSO: Spill of less than 50 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.

**STEGE SANITARY DISTRICT
MONTHLY REPLACEMENT AND REPAIR SUMMARY
October 2023**

| I SEWER REPLACEMENT - FY 2023-2024 | | | |
|---|---|---------------|-------------|
| A. | BUDGET ALLOCATION | | \$3,473,000 |
| B. | PRIOR BUDGET EXPENDED (WITH RETENTION) | | \$0 |
| C. | SEWER REPLACEMENTS PAID THIS MONTH (NO RETENTION) | <u>COST</u> | |
| SUBTOTAL FOR THIS MONTH | | | \$0 |
| D. | TOTAL BUDGET EXPENDED (NO RETENTION) | 0.00% | \$0 |
| E. | TOTAL 5% RETENTION HELD | | \$0 |
| F. | BUDGET REMAINING | 100.00% | \$3,473,000 |
| G. | PERCENTAGE OF FISCAL YEAR REMAINING | 66.67% | |
| H. | TOTAL REPLACEMENT FOOTAGE PAID TO DATE | 0 (\$ - /LF) | |

| II SEWER REPAIRS - FY 2023-2024 | | | |
|--|--------------------------------------|--------------------|----------|
| A. | BUDGET ALLOCATION | | \$72,000 |
| B. | PRIOR BUDGET EXPENDED | | \$2,000 |
| C. | SEWER REPAIRS PAID THIS MONTH | <u>REPAIR COST</u> | |
| SUBTOTAL FOR THIS MONTH | | | \$0 |
| SUBTOTAL FOR LAST MONTH | | | \$2,000 |
| D. | TOTAL BUDGET EXPENDED | 2.78% | \$2,000 |
| E. | TOTAL RETENTION HELD | 0.00% | \$0 |
| F. | BUDGET REMAINING | 97.22% | \$70,000 |
| G. | PERCENTAGE OF FISCAL YEAR REMAINING | 66.67% | |
| H. | TOTAL NUMBER OF REPAIRS PAID TO DATE | 0 (\$0 /REPAIR) | |

**STEGE SANITARY DISTRICT
MONTHLY REPLACEMENT AND REPAIR SUMMARY
October 2023**

| III SAN PABLO AVE SPECIFIC PLAN AREA (SPASPA) UPGRADE - FY 2023-2024 | | | |
|---|--|-------------|-----|
| A. | BUDGET ALLOCATION | | \$0 |
| B. | PRIOR BUDGET EXPENDED (WITH RETENTION) | | \$0 |
| C. | SPASPA UPGRADES PAID THIS MONTH (NO RETENTION) | | |
| SUBTOTAL FOR THIS MONTH | | | \$0 |
| D. | TOTAL BUDGET EXPENDED (NO RETENTION) | 0.00% | \$0 |
| E. | TOTAL 5% RETENTION HELD | 0.00% | \$0 |
| F. | BUDGET REMAINING | 100.00% | \$0 |
| G. | PERCENTAGE OF FISCAL YEAR REMAINING | 66.67% | |
| H. | TOTAL SPASPA UPGRADE FOOTAGE PAID TO DATE | (\$ - /LF) | |

STEGE SANITARY DISTRICT

2024 BOARD MEETING SCHEDULE

(Start time is 7PM unless stated otherwise)

January 18

February 1
February 15

March 2 @9am (LRP*)
March 21

April 4
April 18

May 2
May 16

June 6
June 20

July 18

August 8
August 22

September 5
September 19

October 3
October 17

November 7

December 12 @2pm

** Long Range Planning – All Day Workshop*

DRAFT 2024 Stege Sanitary District Board Meeting Schedule

| JANUARY | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| FEBRUARY | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |

| MARCH | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| MAY | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| JUNE | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

| JULY | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| AUGUST | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| OCTOBER | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| DECEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Meeting Date
 ## Mtg w/ Counsel
 ## LRP Workshop
 ## Conference
 ## Holiday

**STEGE SANITARY DISTRICT
BOARD OF DIRECTORS
POSITIONAL ROTATION**

| DIRECTOR | TERM EXPIRES |
|------------------------|---------------------|
| Paul Gilbert-Snyder | 2024 |
| Beatrice O'Keefe | 2024 |
| Tessa Eve Beach | 2026 |
| Dwight Merrill | 2026 |
| Juliet Christian-Smith | 2026 |

| YEAR | POSITION | DIRECTOR |
|---|-----------------------|----------------------------|
| 2024 <i>(proposed rotation)</i> | PRESIDENT | Paul Gilbert-Snyder |
| | VICE PRESIDENT | Beatrice O'Keefe |
| 2023 | PRESIDENT | Juliet Christian-Smith |
| | VICE PRESIDENT | Paul Gilbert-Snyder |
| 2022 | PRESIDENT | Dwight Merrill |
| | VICE PRESIDENT | Juliet Christian-Smith |
| 2021 | PRESIDENT | Beatrice O'Keefe |
| | VICE PRESIDENT | Dwight Merrill |
| 2020 | PRESIDENT | Alan Miller |
| | VICE PRESIDENT | Beatrice O'Keefe |
| 2019 | PRESIDENT | Paul Gilbert-Snyder |
| | VICE PRESIDENT | Alan Miller |

STEGE SANITARY DISTRICT

Operating Statement

11/06/2023

October 2023

33.70% of Fiscal year Completed

| | July - October 2023 | Annual Budget | % of Annual Budget |
|---|------------------------|------------------|-----------------------|
| Income | | | |
| 31 - OPERATING REVENUE | | | |
| 31010 - Sewer Service Charges | - | 3,443,000 | 0% |
| 31020 - Permit & Insp. Fees | 2,835 | 12,000 | 24% |
| 31030 - Connection Fees | 11,178 | 50,000 | 22% |
| 31040 - San Pablo Impact Fee | - | 50,000 | 0% |
| 31080 - Contracted Services | - | 33,000 | 0% |
| 31010a - Capital Service Charges | - | 4,290,000 | 0% |
| Total 31 - OPERATING REVENUE | 14,013 | 7,878,000 | 0% |
| 32 - NON-OPERATING REVENUE | | | |
| 32050 - Interest - 3418 | - | 15,000 | 0% |
| 32052 - Interest - 3423 | - | 5,000 | 0% |
| 32080 - Property Taxes | - | 500,000 | 0% |
| 32085 - Insurance Dividend | - | - | 0% |
| 32090 - Miscellaneous | 120 | 21,000 | 1% |
| Total 32 - NON-OPERATING REVENUE | 120 | 541,000 | 0% |
| Transfer (to)/from Reserves | - | 764,961 | 0% |
| Total Income | 14,133 | 9,183,961 | 0% |
| Expense | | | |
| OPERATING EXPENSES | | | |
| Administration/General | | | |
| 45-010 - Salaries & Wages | 85,680 | 265,600 | 32% |
| 45-020 - Employee Benefits | 75,240 | 144,566 | 52% |
| 45-029 - Retiree Health | 3,741 | 13,600 | 28% |
| 45-030 - Directors Expenses | 6,837 | 45,478 | 15% |
| 45-070 - Insurance | 102,050 | 305,000 | 33% |
| Administration - Other | 62,406 | 283,500 | 22% |
| Total Administration | 335,954 | 1,057,744 | 32% |
| Maintenance/Engineering | | | |
| 41-010 - Salaries & Wages | 416,135 | 1,308,560 | 32% |
| 41-020 - Employee Benefits | 206,128 | 543,924 | 38% |
| 41-029 - Retiree Health | 3,641 | 13,356 | 27% |
| 41-100 - Operating Supplies | 326 | 40,000 | 1% |
| 41-110 - Contractual Services | 68,906 | 102,300 | 67% |
| 41-207 - Contracted Repairs | 8,781 | 72,000 | 12% |
| Maintenance- Other | 50,210 | 332,777 | 15% |
| Total Maintenance/Engineering | 754,127 | 2,372,897 | 32% |
| Pump Stations | 3,041 | 40,020 | 8% |
| Total OPERATING EXPENSES | 1,093,122 | 3,470,661 | 31% |
| CAPITAL | | | |
| 41-650 - Debt Repayment (SRF Loans) | - | 43,900 | 0% |
| Construction Projects | 480,913 | 4,884,400 | 10% |
| Outlay(Maintenance/Engineering) | 103,271 | 785,000 | 13% |
| Total CAPITAL | 584,184 | 5,713,300 | 10% |
| Total Expense | 1,677,305 | 9,183,961 | 18% |
| Net | (1,663,173) | 0 | |

STEGE SANITARY DISTRICT
Investment, Cash & Receivables Report
As of October 31, 2023

11:53:27 AM
11/06/2023

| | <u>October 31, 2023</u> | <u>September 30, 2023</u> | <u>\$ Change</u> | <u>Deposits</u> | <u>Checks</u> | <u>Transfers</u> |
|--|-------------------------|---------------------------|------------------|-----------------|----------------|------------------|
| ASSETS | | | | | | |
| Current Assets | | | | | | |
| Checking/Savings | | | | | | |
| TVI & LAIF Investment Accts | | | | | | |
| 11012 · Sewer Operations- 3418 | 7,081,703 | 7,559,703 | -478,000 | 0 | 0 | -47,898 |
| 11014 · System Rehab- 3423 | 1,039,777 | 1,039,777 | 0 | 0 | 0 | 0 |
| 11020 · TVI Investments | 1,001,014 | 1,001,014 | 0 | 0 | 0 | 0 |
| Total TVI & LAIF Investment Accts | <u>9,122,493</u> | <u>9,600,493</u> | <u>-478,000</u> | <u>0</u> | <u>0</u> | <u>-47,898</u> |
| Checking Accts | | | | | | |
| 100 · Mechanics Bank | 77,240 | 60,114 | 17,126 | 475 | -31,247 | 47,898 |
| 100 · County Cash Acct #3418 | -9,420 | -9,420 | 0 * | 0 * | 0 | 0 |
| Total Checking Accts | <u>67,820</u> | <u>50,694</u> | <u>17,126</u> | <u>475</u> | <u>-31,247</u> | <u>47,898</u> |
| 11021 · Petty Cash | 250 | 250 | 0 | 0 | 0 | 0 |
| Total Checking/Savings | <u>9,190,563</u> | <u>9,651,437</u> | <u>-460,874</u> | <u>475</u> | <u>-31,247</u> | <u>0</u> |
| 301 · Ca Employer's Retiree Benefit Trust | 265,834 | 276,660 | -10,826 | 0 | 0 | 0 |
| Total CA Employer's Retiree Benefit Trust | <u>265,834</u> | <u>276,660</u> | <u>-10,826</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Accounts Receivable | | | | | | |
| 11072 · Accounts Receivable/Notes Payable | 229,861 | 230,470 | -609 | | | |
| Total Accounts Receivable | <u>229,861</u> | <u>230,470</u> | <u>-609</u> | | | |

Note: * Reduction or Increase is based on property tax estimate.

I hereby certify that the invested funds of the Stege Sanitary District are in compliance with the investment policies of the Stege Sanitary District and provide sufficient liquidity to meet budgeted expenses for the next six month period.

Rex Delizo, District Manager

Date

| 11:00 AM | STEGE SANITARY DISTRICT | | | |
|----------------------|--------------------------------------|---|---------------|------------|
| 11/06/2023 | Check Report | | | |
| Accrual Basis | November 9, 2023 | | | |
| | Name | Memo | Amount | Num |
| Nov 9, 23 | | | | |
| | APB Engineering | Rehab Proj 23201 | -429,018.10 | 28412 |
| | Aramark Uniform Services | Uniform Services | -189.02 | 28413 |
| | CASA | CASA Membership | -6,490.00 | 28414 |
| | COIT | Carpet Cleaning | -325.00 | 28415 |
| | Ditch Witch West | Camera Repair | -413.11 | 28416 |
| | Don's Tire Service, Inc. | Dodge Tires | -1,565.52 | 28417 |
| | EAST BAY MUNICIPAL UTITLITY DISTRICT | BACWA FY 2023 | -2,528.00 | 28418 |
| | East Bay Sanitary Co., Inc. | Garbage Nov-Dec | -864.24 | 28419 |
| | East Bay Times | Newspaper Subscription | -667.10 | 28420 |
| | EBMUD 39830388387 | Hydrant Meter | -1,286.76 | 28421 |
| | EBMUD 92526846174 | Hydrant Meter | -626.88 | 28422 |
| | Kato Plumbing. | Repairs 6736 Hagen, 6740 Hagen & 722 Avilla | -6,781.00 | 28423 |
| | Meyers Nave | Legal Services | -7,898.04 | 28424 |
| | Nakano Landscape | Landscaping Oct 2023 | -290.00 | 28425 |
| | Occupational Health Centers | DOT | -112.00 | 28426 |
| | Pastime Hardware | Maintenance Supplies | -78.06 | 28427 |
| | PG&E- #0103467151-9 | Burlingame Pump Station | -84.47 | 28428 |
| | PG&E- #6675831511-4 | Acct# 6675831511-4 Office/Shop | -1,279.74 | 28429 |
| | Shape Incorporated | Burlingame Pump Station Maintenance | -1,850.00 | 28430 |
| | Steven's Printing | Newsletter | -7,403.86 | 28431 |
| | Streamline | Website 11/1-30/23 | -249.00 | 28432 |
| | TelePacific Communications | Office Phones | -1,312.44 | 28433 |
| | Universal Building Services | Janitorial Service Oct | -449.00 | 28434 |

| | Name | Memo | Amount | Num |
|------------------|--------------------------|----------------------------------|--------------------|------------|
| | WECO Industries, Inc. | Swivel Joint | -809.98 | 28435 |
| | Xerox Financial Services | Copier Lease Payment 10/03-11/02 | -297.73 | 28436 |
| Nov 9, 23 | | | -472,869.05 | |

STEGE SANITARY DISTRICT BOARD OF DIRECTORS MEETING AGENDA CALENDAR

| JANUARY 2023 | FEBRUARY 2023 | MARCH 2023 | APRIL 2023 | MAY 2023 | JUNE 2023 |
|---|---|---|---|---|--|
| 1/2 & 1/16 HOLIDAY | 2/20 HOLIDAY | | | 5/29 HOLIDAY | 6/19 HOLIDAY |
| CASA Winter Conf. Jan 25-27, Palm Springs | CASA Policy Forum Feb 27-Mar. 1, Wash, DC | | | | |
| 1/19/2023 – 7:00 P.M. | 2/2/2023 – 7:00 P.M. | 3/4/2023 – 9:00 A.M. | 4/6/2023 – 7:00 P.M. | 5/4/2023 – 7:00 P.M. | 6/1/2023 – 7:00 P.M. |
| <ul style="list-style-type: none"> • Board Governance Manual Review • Service Rate Discussion • Long Range Planning Workshop Agenda • Director’s Contact Info • Board Training Summ. • CASA Conference • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt – Manager Perf. Eval. | <ul style="list-style-type: none"> • Actuarial Analysis of Retiree Health Benefits Report (even years) • Performance Report (every 3 years) • District of Distinction (every 3 years) • Service Rate Discussion • Long Range Planning Workshop Agenda • Board Training Summ. • CASA Conference • CASA Conference Attendee Reports | <p><u>9AM MEETING TIME</u></p> <ul style="list-style-type: none"> • Long Range Planning Workshop – Past 5 yrs. Expenditures Review – Self-Assessment of Governance – Strategic Plan Review | <ul style="list-style-type: none"> • Service Rate Discussion/ Approval (& 30-day Notice) • Board Training Summ. | <ul style="list-style-type: none"> • Draft Budget • Board Training Summ. • July 4th Fair Discussion • Review of Comparable Agencies • Appoint Labor Negot. • CLOSED SESSION – Conf. Labor Negot. | <ul style="list-style-type: none"> • Draft Budget • Review Directors’ Meeting Compensation • District Working Capital and Reserve Policy • Approve Project Plans and Specs (+CEQA) • July 4th Fair Discussion • CASA Conference |
| | 2/16/2023 – 7:00 P.M. | 3/16/2023 – 7:00 P.M. | 4/20/2023 – 7:00 P.M. | 5/18/2023 – 7:00 P.M. | 6/15/2023 – 7:00 P.M. |
| | <ul style="list-style-type: none"> • Board Governance Manual Approval • Long Range Planning Workshop Agenda • Service Rate Discussion • Form 700 | <ul style="list-style-type: none"> • Auditor – RFP • California Employer’s Retiree Benefit Trust (CERBT) • Service Rate Discussion • Action Plan • Board Training Summ. • Consent Decree Quarterly Report • CASA Conference Attendee Reports • Form 700 | <ul style="list-style-type: none"> • Draft Budget • Employee Benefit Package Review • Service Rate Discussion/Approval (+ 30-day Notice) • July 4th Fair Discussion • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt – Conf. Labor Negot | <ul style="list-style-type: none"> • Resolution Ordering Board Election (even years) • Draft Budget • July 4th Fair Discussion • Service Rate Discussion/Approval (+ 30-day Notice) • CLOSED SESSION – Manager Perf. Eval. – Conf. Labor Negot. | <ul style="list-style-type: none"> • Resolution Salary of District Manager • Resolution Employee Salary Ranges • Resolution Approve/Adopt Budget • Review and Approve Incentive Award • Adopt Incentive Award Goals & Objectives • July 4th Fair Discussion • CD Quarterly Report • CASA Conference • CLOSED SESSION – Counsel Perf. Eval. |

STEGE SANITARY DISTRICT

BOARD OF DIRECTORS MEETING AGENDA CALENDAR

| JULY 2023 | AUGUST 2023 | SEPTEMBER 2023 | OCTOBER 2023 | NOVEMBER 2023 | DECEMBER 2023 |
|---|---|--|---|---|---|
| 7/4 HOLIDAY 4 th of July Fair Booth | CASA Annual Conf. Aug 9-11, San Diego CSDA Annual Conf. Aug 28-31, Monterey | 9/4 HOLIDAY Board Training AB 1234 (even years) AB 1661 (odd years) | | 11/23-24 HOLIDAY | 12/7 HOLIDAY LUNCHEON 12/25 HOLIDAY |
| 7/6/2023 – 7:00 P.M. | 8/17/2023 – 7:00 P.M. | 9/7/2023 – 7:00 P.M. | 10/5/2023 – 7:00 P.M. | 11/9/2023 – 7:00 P.M. | 12/7/2023 – 2:00 P.M. |
| <ul style="list-style-type: none"> • July 4th Fair Debrief • CASA/CSDA Conf. | <ul style="list-style-type: none"> • Select Actuary for Analysis of Retiree Health Benefits (odd years) • Quarterly (FY End) Financial Statements • Conn. Charge Report per Gov. Code 66013 • CASA/CSDA Conf. | <ul style="list-style-type: none"> • CASA/CSDA Conf. Attendee Reports | <ul style="list-style-type: none"> • Regional PSL Program Update • Regional FOG Program Update | <ul style="list-style-type: none"> • Proposed Meeting Calendar • Board Officer Succession Plan • CASA Conference | <p><u>2PM MEETING TIME</u></p> <ul style="list-style-type: none"> • Fiscal Year Financial Audit • Resolution Certifying Election Results (even years) • Connection Charge Review • Emergency Contact Update • Meeting Calendar • Consent Decree Quarterly Report • CASA Conference • Pension + OPEB UAL Reports • Nomination & Election of Officers |
| 7/20/2023 – 7:00 P.M. | | 9/21/2023 – 7:00 P.M. | 10/19/2023 – 7:00 P.M. | | |
| <ul style="list-style-type: none"> • Hearing +Res./Ord. – Establish and Collect Sewer Service Charges – Director Meeting Compensation • Resolution Filing Notice of Completion • District Investment Policy • Reimb. Report per Gov. Code 53065.5 • Candidate filing period (even years) • Quarterly Financial Statements • SPASPA Status Report • CASA/CSDA Conf. • Form 470 • CLOSED SESSION – Quarterly Claims Rpt | | <ul style="list-style-type: none"> • Health Care Benefits Review • Consent Decree Quarterly Report | <ul style="list-style-type: none"> • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt – Manager Perf. Eval. | | |