



Stege Sanitary District Board of Directors

7:00 P.M., District Board Room, 7500 Schmidt Lane, El Cerrito, CA 94530

Meeting Agenda – April 16, 2026

Items on the agenda may be taken out of order.

Public comment is limited to three minutes for each individual speaker.

In accordance with California Government Code Section 54957.5, any writing that is a public record and relates to an open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Office, 7500 Schmidt Lane, El Cerrito, during regular business hours. Copies of the agenda are posted on the District website at www.stegesan.org. Those disabled persons requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (510) 524-4668.

Members of the public can observe the live stream of the meeting by accessing <https://zoom.us/j/84090509848> or by calling **(669) 900-9128** and entering the Meeting ID# **840 9050 9848** followed by the pound (#) key.

The ability to participate and observe remotely as identified above is predicated on the technology being available and functioning without technical difficulties. Should the remote platform not be available, or become non-functioning, or should the Board of Directors otherwise encounter technical difficulties that makes that platform unavailable, the Board of Directors will proceed with business in person unless otherwise prohibited by law.

Public comment can be sent remotely by delivering a physical copy to **7500 Schmidt Lane, El Cerrito, CA 94530** or via email to comments@stegesan.org with "Public Comment" in the subject line. To provide written comment on an item on the agenda or to address the Board during Public Comment, please note the agenda item number that you want to address or whether you intend for the comment to be included in Public Comment. Comments received at least 15 minutes before the starting time of the meeting will be provided to the Board of Directors and will be added to the official record.

Verbal Public Comment during the meeting is limited to in-person participants. Members of the public will not have the ability to comment via Zoom unless the Board of Directors is required to provide that opportunity due to a Director participating pursuant to AB 2449. In such circumstances, the Chair will make an announcement at the beginning of the meeting. Those interested in commenting (if required per AB 2449) should raise their virtual hands to notify the host during the relevant agenda item.

Pursuant to AB 2449, Board Members may be attending this meeting via remote conferencing. In the event that any Board Member elects to attend remotely, all votes conducted during the meeting will be conducted by roll call vote.

1. Call to order

2. Roll call

Agenda Items: Directors and Officers of the Board will consider and announce if they have any conflicts of interest posed by items on the meeting agenda.

3. Public comment

Members of the public are invited to address the Board concerning topics that are **not** on the agenda. Comments on agenda items will be heard when the item is up for consideration.

Info:

4. Board Members Comments:

Board members may make brief announcements, report on activities, or request items for future agendas. No discussion or action will be taken on items not listed on the agenda.

Motion:

5. Approval of Minutes: March 19, 2026 Special Meeting Minutes, March 19, 2026 Regular Meeting Minutes, March 20, 2026 Special Meeting Minutes.

Info:

6. Staff and Officers Reports

- A. Oral Manager's Reports
- B. Oral Attorney's Reports

Info:

7. Operations Reports

- A. Monthly Maintenance Summary Report
- B. Monthly Replacement and Repair Summary
- C. Monthly Service Call Report
- D. Sanitary Sewer Overflow Report – Last 12 Months
- E. Consent Decree Progress Reports

Motion:

8. Treasurer's Report

- A. Approval of Disbursements for the Period Ending April 16, 2026
- B. Ratification of Disbursements for the Period Ending April 10, 2026
- C. EFTs

Info:

9. Muti-Year Maintenance Metrics Report

Motion:

10. Notice of Completion of Project 23202 Canon Pump Station Rehab

Motion:

11. Adopt Resolutions to Authorize Staff to Purchase One Ford Dump Truck and One Caterpillar Skid Steer with Forklift Attachment

Motion: **12. Approving President Beach to Serve as Labor Negotiator for Negotiations Related to Legal Services Agreement**

Info: **13. Verbal Report on the Draft May 2026 Newsletter**

Info: **Future Agenda Items**

May 7, 2026

- A. Budget Performance Update
- B. Employee Spotlight Recognition
- C. Approval of Disbursements

May 21, 2026

- A. Monthly Operations / Treasurer's Reports
- B. Approval of Disbursements
- C. Draft Budget

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency Designated Representatives:

Bobby Magee, Interim General Manager
Jesse Lad, Legal Counsel

Employee Organizations:

The Collections System Unit and Supervisory Unit

PUBLIC EMPLOYMENT PERFORMANCE EVALUATION

Gov. Code § 54957

Title: Interim General Manager

PUBLIC EMPLOYMENT/PUBLIC EMPLOYEE APPOINTMENT

Gov. Code § 54957

Title: General Manager

14. Adjournment

Bobby Magee
Interim General Manager
STEGE SANITARY DISTRICT



Stege Sanitary District Board of Directors

Meeting of March 19, 2026 at 6:00 P.M.

District Board Room, 7500 Schmidt Lane, El Cerrito, CA 94530

DRAFT Special Meeting Minutes

1. **Call To Order:** President Beach called the meeting to order at 6:00 P.M.
2. **Roll Call:** Present: Beach, O’Keefe, Gilbert-Snyder, Christian-Smith, Merrill
Absent: None
Others Present: Kristopher Kokotaylo, District Counsel Via Remote Video Call
Rashid Jones, Financial Consultant Via Remote Video Call
Paul Pham, Financial Advisor Via Remote Video Call
Bobby Magee, Interim General Manager
Paul Soo Jr., Civil Engineer
Dennis Wright, Maintenance Superintendent
Shela Duperval, Temporary Administrative Assistant

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

3. **Public Comment:** There were no public comments.
4. **Operations Reports**
 - A. Monthly Maintenance Summary Report Civil Engineer answered questions regarding Monthly Maintenance Summary Report.
 - B. The Civil Engineer answered questions regarding Consent Decree Progress Reports.
5. **Verbal Report – Fiscal Year 2025 Financial Audit**

Paul Pham gave a summary on behalf of the District’s Audit firm and answered questions regarding the FY 2024/25 Financial Audit via video call.
6. **Verbal Report – Mid Year Budget Performance Analysis**

Rashid Jones provided a summary of Mid-Year Budget Performance Analysis via video call.
7. **Resolution – Local Agency Investment Fund Authorization Cards**

The Interim General Manager explained the required process for gaining access to the Local Agency Investment Fund, through its authorization cards.

MOTION: By Merrill Seconded by Christian-Smith to approve funding for local agency investment funds.

VOTE: AYES: Beach, Merrill, Gilbert-Snyder, Christian-Smith, O’Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

8. Adjournment

The meeting was adjourned at 7:00 P.M.

Bobby Magee
Interim General Manager
STEGE SANITARY DISTRICT



Stege Sanitary District Board of Directors

Meeting of March 19, 2026 at 7:00 P.M.

District Board Room, 7500 Schmidt Lane, El Cerrito, CA 94530

DRAFT Regular Meeting Minutes

1. **Call To Order:** President Beach called the meeting to order at 7:09 P.M.
2. **Roll Call:** Present: Beach, Merrill, Christian-Smith, Gilbert-Snyder, O'Keefe
 Absent: None
 Others Present: Kristopher Kokotaylo, District Counsel
 Bobby Magee, Interim General Manager
 Shela Duperval, Temporary Administrative Assistant

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

3. **Public Comment:** There were no public comments. The Interim General Manager confirmed no public comments online.

4. Approval of Minutes

Approval of March 5, 2026 Board Meeting Minutes

MOTION: By Gilbert-Snyder seconded by O'Keefe, to approve the minutes of the March 5, 2026 Board Meeting, as amended.

VOTE:	AYES:	Gilbert-Snyder, O'Keefe, Beach, Merrill, Christian-Smith
	NOES:	None
	ABSTAIN:	None
	ABSENT:	None

5. Communications

Director O'Keefe commented on an article in Special Districts Magazine that may be of interest to other Board members.

6. Staff and Officer Reports

- A. The District Counsel gave suggestions to the Board regarding the legal use of The District's logo.
- B. The Interim General Manager provided a summary of current operations.

7. Verbal Presentation Regarding Negotiation Process

Item was not discussed; continued to a future date.

8. Resolution – Ratification of Fiscal Year 2025/26 Capital Projects Budget

MOTION: By Christian-Smith seconded by O'Keefe to approve the staff recommendation.

VOTE: AYES: Christian-Smith, O’Keefe, Beach, Merrill, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

9. Treasurer’s Report

The District Treasurer presented the current disbursements and EFT’s.

MOTION: By Gilbert-Snyder seconded by Christian-Smith to approve Disbursements for the Period Ending March 19, 2026.

VOTE: AYES: Christian-Smith, Beach, Merrill, Gilbert-Snyder, O’Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

10. Resolution Contract Amendment with VPI Strategies

The Interim General Manager provided summary regarding the VPI Strategies Contract.

MOTION: By Christian-Smith seconded by Gilbert-Snyder to approve Resolution Contract Amendment with VPI Strategies with minor language changes.

VOTE: AYES: Beach, Merrill, Gilbert-Snyder, Christian-Smith, O’Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

Future Agenda Items

April 2, 2026

- A. Monthly Operations Reports
- B. Treasurer’s Reports
- C. Approval of Disbursements

Direction was provided to staff to cancel the April 2, 2026 Board meeting.

CLOSED SESSION

PUBLIC EMPLOYMENT

Gov. Code § 54957
Title: General Manager

No reportable action was taken.

PUBLIC EMPLOYMENT PERFORMANCE EVALUTION

Gov. Code § 54957
Title: Interim General Manager

No reportable action was taken.

11. Adjournment

The meeting was adjourned at 9:14 P.M.

Bobby Magee
Interim General Manager
STEGE SANITARY DISTRICT



Stege Sanitary District Board of Directors

Meeting of March 20, 2026 at 12:00 P.M.

District Board Room, 7500 Schmidt Lane, El Cerrito, CA 94530

DRAFT Special Meeting Minutes

1. **Call To Order:** President Beach called the meeting to order at 12:12 P.M.
2. **Roll Call:** Present: Beach, O'Keefe, Gilbert-Snyder, Christian-Smith, Merrill
Absent: None
Others Present: Bobby Magee, Interim General Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

3. **Public Comment:** There were no public comments.

CLOSED SESSION

PUBLIC EMPLOYMENT APPOINTMENT

Gov. Code § 54957
Title: General Manager
No reportable action was taken.

4. **Adjournment**

The meeting was adjourned at 3:19 P.M. The next regular meeting of the Stege Sanitary District Board of Directors will be held on April 16, 2026 at 7:00 P.M. in the District Board Room at 7500 Schmidt Lane, El Cerrito, California.

Bobby Magee
Interim General Manager
STEGE SANITARY DISTRICT



STEGE SANITARY DISTRICT

STAFF REPORT

Board of Directors Meeting Date: 4/16/2026

TO: Honorable Board of Directors
FROM: Bobby Magee, Interim General Manager
SUBJECT: Monthly Operations Reports

RECOMMENDATION

It is recommended that the Board of Directors Receive and File the Monthly Operations Reports.

BACKGROUND AND DISCUSSION

Staff provides several monthly reports related to the District's operations. For the month of March 2026, the following reports have been included:

- Maintenance Summary Report
- Replacement and Repair Summary
- Service Call Report
- Sanitary Sewer Overflow Report
- Consent Decree Progress Report

FISCAL IMPACT

There is no fiscal impact to receiving and filing the reports.

STEGE SANITARY DISTRICT MONTHLY MAINTENANCE SUMMARY REPORT

March 2026

QUARTER 1

VEHICLE	DAYS	FOOTAGE (LF)
<i>UNIT 10 COMBO</i>	<i>14</i>	<i>21,155</i>
<i>UNIT 11 RODDER</i>	<i>0</i>	
<i>UNIT 15 CCTV</i>	<i>13</i>	<i>27,857</i>
<i>UNIT 16 COMBO</i>	<i>13</i>	<i>71,621</i>
TOTAL MONTH CLEANED		92,776
TOTAL MONTH CCTV'D		27,857

QUARTERLY SUB-TOTALS

YEAR	QTR	PLANNED TO CLEAN (LF)	TOTAL CLEANED (LF)	Q END NOT COMPLT'D (LF)	PLANNED TO CCTV (LF)	TOTAL CCTV'D (Plan)	TOTAL CCTV'D (Unplan)	Q END NOT COMPLT'D (LF)
2026	1	305,065	275,623	33,306	38,784	38,656	15,342	128
2025	4	252,627	199,444	41,777	28,724	27,299	12,171	1,425
2025	3	264,479	216,621	47,205	34,083	33,349	14,810	734
2025	2	225,530	226,508	0	14,607	14,607	21,619	0
2025	1	253,405	260,805	0	43,453	41,192	30,164	2,261

STEGE SANITARY DISTRICT
MONTHLY REPLACEMENT AND REPAIR SUMMARY
April 2026

I SEWER REPLACEMENT - FY 2025-2026			
A.	BUDGET ALLOCATION		\$6,500,000
B.	PRIOR BUDGET EXPENDED (WITH RETENTION)		\$590,826
C.	SEWER REPLACEMENTS PAID THIS MONTH (NO RETENTION)	<u>COST</u>	
SUBTOTAL FOR THIS MONTH			\$0
D.	TOTAL BUDGET EXPENDED (NO RETENTION)	8.64%	\$561,285
E.	TOTAL 5% RETENTION HELD		\$29,541
F.	BUDGET REMAINING	90.91%	\$5,909,174
G.	PERCENTAGE OF FISCAL YEAR REMAINING	16.67%	
H.	TOTAL REPLACEMENT FOOTAGE PAID TO DATE	2,873 (\$ 205.65 /LF)	
II SEWER REPAIRS - FY 2025-2026			
A.	BUDGET ALLOCATION		\$74,000
B.	PRIOR BUDGET EXPENDED		\$38,200
C.	SEWER REPAIRS PAID THIS MONTH	<u>REPAIR COST</u>	
	1. 8501 Maiden Ln.	\$4,500	
SUBTOTAL FOR THIS MONTH			\$4,500
SUBTOTAL FOR LAST MONTH			\$38,200
D.	TOTAL BUDGET EXPENDED	57.70%	\$42,700
E.	TOTAL RETENTION HELD	0.00%	\$0
F.	BUDGET REMAINING	42.30%	\$31,300
G.	PERCENTAGE OF FISCAL YEAR REMAINING	16.67%	
H.	TOTAL NUMBER OF REPAIRS PAID TO DATE	9 (\$4,744 /REPAIR)	

MONTHLY SERVICE CALLS

March-2026

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS
3/3/2026 Tuesday 9:05 AM	142412 142409	7302 MANILA AVE. EL CERRITO, CA 94530 <i>Last Call: 2/4/2002</i>	Main <input type="checkbox"/> Lateral <input type="checkbox"/> Other <input checked="" type="checkbox"/>	A				GROUND WATER
3/5/2026 Thursday 4:10 PM	261105 261104	619 ALBEMARLE ST. EL CERRITO, CA 94530	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				CUSTOMER PROBLEM
3/6/2026 Friday 9:22 AM	292201 292007	1216 CABRILLO ST. EL CERRITO, CA 94530 <i>Last Call: 7/23/2015</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				CUSTOMER PROBLEM
3/17/2026 Tuesday 4:30 PM	172434 172028	2216 ARLINGTON BLVD. EL CERRITO, CA 94530 <i>Last Call: 10/1/2019</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	T				CUSTOMER PROBLEM
3/22/2026 Sunday 2:09 PM	231324 231322	29 EDGECROFT RD. KENSINGTON, CA 94707	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	LC				CUSTOMER PROBLEM
3/25/2026 Wednesday 11:05 AM	300022 300021	2501 RYDIN RD. RICHMOND, CA 94804	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				CUSTOMER PROBLEM
3/25/2026 Wednesday 12:00 PM	265302 265301	834 SEA VIEW DR. EL CERRITO, CA 94530 <i>Last Call: 11/27/2016</i>	Main <input type="checkbox"/> Lateral <input checked="" type="checkbox"/> Other <input type="checkbox"/>	C				CUSTOMER PROBLEM

PROBLEM TYPE:

- Water (A)
- Broken Main (B)
- S/S Congestion (C)
- Debris in Main (D)
- EBMUD (E)
- Soft Stoppage (F)
- Grease (G)
- Lateral Cause (LC)
- Misc (M)
- MH Cover (MC)
- Odor (O)
- Overflow (OF)
- PG+E (P)
- Roots (R)
- Surcharge (S)
- Storm Drain (SD)
- Unknown (U)
- Other (T)
- Wipes/Rags (W)

SPILL

- LOCATION:**
- Lamp/Manhole (MH)
 - Mainline (ML)
 - Lateral (L)
 - Cleanout (CO)
 - Building (BLDG)
 - Other (O)

SPILL

- CAUSE:**
- Blockage (B)
 - Surcharge (S)
 - Line Break (ML)
 - Other (O)

SPILL END

- LOCATION:**
- Building (BLDG)
 - Creek (C)
 - Strt/Pvmnt (ST)
 - Storm Drn (SD)
 - Yard (Y)
 - Other (O)

MAINLINE:	0
LATERAL:	6
OTHER:	1
TOTAL SERVICE CALLS:	7
MAINLINE OVERFLOW:	0
MAINLINE SURCHARGE:	0

SANITARY SEWER OVERFLOWS (SSOs) LAST 12 MONTHS

April-2026

DATE	MH UP/DN	ADDRESS	PRBLM IN	TYPE	LOC	CAUSE	END	COMMENTS	CAT*	VOL	RCVR'D	NET
7/7/2025 Monday 11:22 AM	186230 186212	7075 CUTTING BLVD. EL CERRITO, CA 94530	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	B,OF,T	CO	ML,B	ST	UTILITY DAMAGED SEWER LINE CAUSING SSO. ATT DIRECTIONALLY DRILLED THROUGH LINE.	CAT 4	2 gallons	0 gallons	2 gallons
10/21/2025 Tuesday 9:43 AM	151005 151004	1440 NAVELLIER ST. EL CERRITO, CA 94530	Main <input checked="" type="checkbox"/> Lateral <input type="checkbox"/> Other <input type="checkbox"/>	D,OF,R	MH	B	O	ROOTS AND STICKS CAUSED SSO ON NAVELLIER TRAIL	CAT 3	835 gallons	835 gallons	0 gallons

PROBLEM TYPE:

Water (A)
Broken Main (B)
S/S Congestion (C)
Debris in Main (D)
EBMUD (E)
Soft Stoppage (F)
Grease (G)
Lateral Cause (LC)
Misc (M)
MH Cover (MC)

SPILL

LOCATION:
Lamp/Manhole (MH)
Mainline (ML)
Lateral (L)
Cleanout (CO)
Building (BLDG)
Other (O)

SPILL

CAUSE:
Blockage (B)
Surcharge (S)
Line Break (ML)
Other (O)

SPILL END

LOCATION:
Building (BLDG)
Creek (C)
Strt/Pvmnt (ST)
Storm Drn (SD)
Yard (Y)
Other (O)

TOTAL MAINLINE SSOs: 2
MAINLINE BREAK SSOs: 1
MAINLINE SURCHARGE SSOs: 0
CATEGORY 1 SSOs: 0
SSOs INTO BUILDINGS: 0

TOTAL SSO VOLUME (GALS): 837
TOTAL VOLUME RECOVERED (GALS): 835
TOTAL VOLUME UNRECOVERED (GALS): 2

*CATEGORY 1 SSO: Spill of any volume of sewage from or caused by a sanitary sewer system that results in a discharge to: A surface water, including a surface water body that contains no flow or volume of water; or A drainage conveyance system that discharges to surface waters when the sewage is not fully captured and returned to the sanitary sewer system or disposed of properly. Any spill volume not recovered from a drainage conveyance system is considered a discharge to surface water, unless the drainage conveyance system discharges to a dedicated stormwater infiltration basin or facility.

CATEGORY 2 SSO: Spill of 1,000 gallons or greater, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 3 SSO: Spill of equal to or greater than 50 gallons and less than 1,000 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.

CATEGORY 4 SSO: Spill of less than 50 gallons, from or caused by a sanitary sewer system that does not discharge to a surface water.



STEGE SANITARY DISTRICT

Report Date: 4/1/2026

% FY Remain: 25.00%

BOARD OF DIRECTORS CONSENT DECREE PROGRESS REPORT

FY Start Date 7/1/2025

FY End Date 6/30/2026

CD Start Date 9/22/2014

FY "Effective" Date 7/1/2013

CIP PROJECT	25201	COMPLETED	GOAL	PERCENTAGE
REPLACED since FY start	2,756 /	12,738	LF Yearly Objective Rate	22%
REPLACED since FY "Effective" Date	161,584 /	141,282	LF Cumulative Requirement	114%
CLEANED since FY start	700,984 /	211,200	LF Minimum Requirement	332%
HOTSPOTS since FY start	188,469 /	100,000	LF Minimum Requirement	188%
CCTV since FY start	141,654 /	77,616	LF Yearly Objective Rate	183%
CCTV since CD start	2,440,430 /	970,200	LF Cumulative Requirement	252%
ROOT FOAMING this FY	0 /	0	LF Minimum Requirement	

IMPORTANT CONSENT DECREE DATES:

July 15, annually	Provide any available Flow and Rainfall data to EBMUD
Nov 15, annually	Comments on Regional Technical Support Plan (RTSP) update by EBMUD
Sept 30, annually	Annual Report for prior Fiscal Year
May 1, 2022	Provide data to EBMUD for Flow Monitoring Calibration Plan
September 30, 2022	First Mid-course Check-in Output Test
June 30, 2026	Review of Regional Standards Report
December 15, 2028	Compliance WWF Output Test for San Antonio Creek
May 1, 2030	Provide data to EBMUD for Flow Monitoring Calibration Plan
September 30, 2030	Second Mid-course Check-in Output Test
June 30, 2031	Review of Regional Standards Report
December 15, 2034	Compliance WWF Output Test for Pt. Isabel
June 30, 2036	Review of Regional Standards Report
December 15, 2036	Compliance WWF Output Test for Oakport



STEGE SANITARY DISTRICT

STAFF REPORT

Board of Directors Meeting Date: 4/16/2026

TO: Honorable Board of Directors
FROM: Bobby Magee, Interim General Manager / District Treasurer
SUBJECT: Treasurer’s Report

RECOMMENDATION

It is recommended that the Board of Directors:

1. Ratify the Disbursements for the Period Ending 4/10/26; and,
2. Approve the Disbursements for the Period Ending 4/16/26; and,
3. Receive and File the Verbal Report on Electronic Fund Transfers (EFT) for the Period Ending 4/16/26.

BACKGROUND AND DISCUSSION

Historically the Board of Directors has been asked to approve the District’s checks each month to pay vendors. The attached group of warrants represents the District’s outgoing payments for the period of March 19, 2026 – April 16, 2026.

FISCAL IMPACT

The checks identified in the attached report constitute the current financial liabilities to the District in the form of warrants, which is currently within budgeted and appropriated amounts. There is no fiscal impact to receiving and filing the EFT and Budget reports.

STEGE SANITARY DISTRICT					11:03 AM
Check Report					04/13/2026
March 20 through April 13, 2026					Accrual Basis
	Date	Name	Memo	Amount	Num
Mar 20 - Apr 13, 26					
	04/07/2026	APB Engineering	PSL project, 2267 Alva Ave., EC, Sheiner	-10,000.00	2014
	04/07/2026	CALIF. STATE DISBURSEMENT UNIT - Magee	Apr 26 IWO Case #200000001914071 Magee	-508.00	2015
	04/07/2026	Center for Hearing Health, Inc	Annual Hearing Test & Noise Survey, Inv rec'd 03/23/26	-2,673.00	2016
	04/07/2026	Don's Tire Service, Inc.	Toe set on 2018 Ram 2500, invoice rec'd 04/03/26	-115.00	2017
	04/07/2026	EBMUD/East Bay Municipal Utility District	Water Use Records for Parcel Tax Roll	-169.20	2018
	04/07/2026	Fred Bondoc	April 2026 Retiree Medical	-324.48	2019
	04/07/2026	GSW Construction Inc.	Canon Pump Station Rehab 23202	-9,317.60	2020
	04/07/2026	Kato Plumbing - vendor	PSL work 290 Purdue Ave., Kensington	-7,500.00	2021
	04/07/2026	Nakano Landscape	Landscaping March 26 Burl. & EC	-290.00	2022
	04/07/2026	PG&E- #6675831511-4	7500 Schmidt Lane	-1,801.28	2023
	04/07/2026	Pitney Bowes Global Financial Svcs, LLC	A/C 0017393859; Postage Machine, property taxes due (responsibility of Leasee)	-19.03	2024
	04/07/2026	Pitney Bowes Inc.	Postage Machine Ink	-74.11	2025
	04/07/2026	R & R Auto Services	Gas & Diesel 03/03-03/31/26	-3,287.60	2026
	04/07/2026	RGS / Regional Government Svcs	Feb 2026 Consulting contract, Financial & IT, inv rec'd 03.27.26	-19.10	2027
	04/07/2026	Robert Half	multiple invoices	-11,663.82	2028
	04/07/2026	Sarah Wanlass - reimb	reimb printing 1000 non-window envelopes, PrimeCopy	-323.76	2029
	04/07/2026	Streamline	Website 04/01/26-05/01/26	-174.30	2030
	04/07/2026	TelePacific Communications	acct# 106667 Office Telephone & Internet 03/23-04/22/26	-1,563.49	2031
	04/07/2026	U.S. Bank	Account # 4246-0445-5564-5781 Credit cards	-2,833.85	2032
	04/07/2026	Vestis	invoices (2)	-210.32	2033
	04/07/2026	VPI Strategies	invoices (2)	-3,000.00	2034
	04/07/2026	Xerox Business Solutions	Meter usage 12/26/25-03/25/26; #H13555 toner & service	-153.24	2035

STEGE SANITARY DISTRICT					11:03 AM
Check Report					04/13/2026
March 20 through April 13, 2026					Accrual Basis
	Date	Name	Memo	Amount	Num
Mar 20 - Apr 13, 26					
	04/07/2026	CALIF. STATE DISBURSEMENT UNIT - Perez	Apr 26 IWO Case #0139021010-01 Perez	-799.00	2036
	04/07/2026	Dormatech Mechanical Systems, INC	HVAC Maint. Contract SA763 Annual Maintenance per contract	-2,179.76	2037
	04/07/2026	PG&E- #0103467151-9	Burlingame Pump Station	-203.28	2038
	04/07/2026	WECO Industries, Inc.	5 - Leader Hose 20' x 3/4" with couplings	-1,420.05	2039
	04/08/2026	Stege Sanitary District	VOID: ruined in printer	0.00	2040
	04/08/2026	Pastime Hardware	invoices	-29.30	2041
	04/08/2026	Universal Building Services	Janitorial Service Schmidt Lane March 2026	-484.00	2042
			Total Checks	-61,136.57	
	03/24/2026	ADP Tax	Off cycle payroll check taxes	-271.46	50026
	03/24/2026	ADP	Off cycle payroll check	-4,411.55	50027
	03/30/2026	ADP Tax	3/31/26 Paydate taxes	-33,005.16	50028
	03/30/2026	ADP	3/31/26 Paydate pay	-41,459.45	50029
	04/02/2026	Five Star Bank	Merchant account billing	41.26	50030
			Total EFT's	-79,106.36	
			Grand Total	-140,242.93	



STEGE SANITARY DISTRICT

STAFF REPORT

Board of Directors Meeting Date: 4/16/2026

TO: Honorable Board of Directors
FROM: Paul Soo, Jr., Senior Civil Engineer
SUBJECT: Maintenance Footage Presentation by Month

RECOMMENDATION

It is recommended that the Board of Directors Receive and File the Monthly Maintenance Footage Presentation.

BACKGROUND AND DISCUSSION

Staff has provided an attached presentation that tabulates the maintenance activities completed by month and year, dating back to January 2020:

- Linear footage of sewer mains cleaned
- Linear footage of sewer mains CCTV inspected

FISCAL IMPACT

There is no fiscal impact to receiving and filing the reports.

Stege Sanitary District CLEANING FOOTAGE (LF)

Month	CLEANING FOOTAGE
01-2020	92660
01-2021	90897
01-2022	72138
01-2023	79629
01-2024	89175
01-2025	71795
02-2020	64231
02-2021	85570
02-2022	74061
02-2023	78543
02-2024	81378
02-2025	74825
03-2020	67457
03-2021	76537
03-2022	102258
03-2023	104084
03-2024	118600
03-2025	114185
04-2020	97292
04-2021	90394
04-2022	64754
04-2023	70951
04-2024	66028
04-2025	62400
05-2020	87151
05-2021	54893
05-2022	78691
05-2023	92835
05-2024	97624
05-2025	71897
06-2020	51380
06-2021	97253
06-2022	90915
06-2023	81695
06-2024	77461
06-2025	92211
07-2020	100397
07-2021	62008
07-2022	65072
07-2023	73247
07-2024	88821

Stege Sanitary District CCTV FOOTAGE (LF)

Month	CCTV FOOTAGE
01-2020	21901
01-2021	15045
01-2022	4281
01-2023	17179
01-2024	18727
01-2025	24678
02-2020	10167
02-2021	25009
02-2022	32272
02-2023	19146
02-2024	23904
02-2025	25907
03-2020	9250
03-2021	27493
03-2022	25272
03-2023	25271
03-2024	9819
03-2025	20771
04-2020	0
04-2021	20624
04-2022	27284
04-2023	12089
04-2024	29213
04-2025	11732
05-2020	0
05-2021	20715
05-2022	23357
05-2023	15622
05-2024	15942
05-2025	19036
06-2020	13928
06-2021	32007
06-2022	16869
06-2023	24323
06-2024	13357
06-2025	0
07-2020	19212
07-2021	21917
07-2022	17264
07-2023	25921
07-2024	27200

07-2025	76884
08-2020	68336
08-2021	67708
08-2022	73896
08-2023	94147
08-2024	82986
08-2025	70530
09-2020	66175
09-2021	117020
09-2022	117970
09-2023	92874
09-2024	119102
09-2025	69207
10-2020	83260
10-2021	49581
10-2022	75222
10-2023	80243
10-2024	116993
10-2025	73327
11-2020	66440
11-2021	66288
11-2022	63665
11-2023	84291
11-2024	47108
11-2025	50215
12-2020	75627
12-2021	101383
12-2022	99341
12-2023	64039
12-2024	60187
12-2025	75902

07-2025	20730
08-2020	26651
08-2021	12857
08-2022	14177
08-2023	19731
08-2024	11780
08-2025	12408
09-2020	12883
09-2021	13755
09-2022	18104
09-2023	18267
09-2024	19047
09-2025	15021
10-2020	20288
10-2021	19595
10-2022	13085
10-2023	20278
10-2024	0
10-2025	24007
11-2020	16919
11-2021	19251
11-2022	13527
11-2023	16154
11-2024	23689
11-2025	7146
12-2020	13337
12-2021	22053
12-2022	13281
12-2023	11983
12-2024	9801
12-2025	8317



STEGE SANITARY DISTRICT

STAFF REPORT

Board of Directors Meeting Date: 4/16/2026

TO: Honorable Board of Directors
FROM: Paul Soo, Jr., Senior Civil Engineer
SUBJECT: Notice of Completion for the Canon Pump Station Rehabilitation Project No. 23202

RECOMMENDATION

It is recommended that the Board of Directors:

1. Adopt a Resolution Accepting Completion of Work; and,
2. Direct Staff to File a Notice of Completion for the Canon Pump Station Rehabilitation Project No. 23202.

BACKGROUND AND DISCUSSION

The District is required to file notices of completion on its public works construction projects before the 5% retention, which was withheld as security for satisfactory fulfillment of work, may be released. Project #23202, the Canon Pump Station Rehabilitation Project, is now complete and the notice must be filed with the County Recorder's office. Once the notice of completion is filed, the 5% retention for project #23202 will be released to the contractor.

FISCAL IMPACT

The County Recording fee is estimated to be \$20.

RECORDING REQUESTED BY

Stege Sanitary District

AND WHEN RECORDED MAIL TO:

Stege Sanitary District
7500 Schmidt Lane
El Cerrito, CA 94530

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the Stege Sanitary District, 7500 Schmidt Lane, El Cerrito, California, did on the 27th of February 2024, enter into a contract with GSW Construction, 101 Embarcadero, Suite 123, San Francisco, CA 94105:

**CANON PUMP STATION REHABILITATION PROJECT
STEGE SANITARY DISTRICT PROJECT NO. 23202**

The nature of the stated owner, or more than one owner, then of the stated owner and co-owners is: in fee. Work located in Kensington, California.

Location	City	State/Zip
Canon Dr.	Kensington	CA 94707

Attached with this notice of completion are signed Board resolutions.

NOTICE IS FURTHER GIVEN that the said contract or work of improvement was actually completed by March 20, 2026, and the Stege Sanitary District Board of Directors did accept the contract as complete and ordered the filing of the Notice of Completion.

BOBBY MAGEE, INTERIM GENERAL MANAGER
Stege Sanitary District
Contra Costa County, California

The undersigned declares under penalty of perjury that he has read all of the above and knows all the facts to be true. Executed at El Cerrito, California, April 16, 2026.

BOBBY MAGEE
Stege Sanitary District
Secretary of the Board
April 16, 2026

RESOLUTION NO. _____

RESOLUTION ACCEPTING COMPLETION OF WORK AND
FILING NOTICE OF COMPLETION FOR THE
CANON PUMP STATION REHABILITATION PROJECT NO. 23202

The Directors of the Stege Sanitary District find and determine as follows:

- A. The District engaged GSW Construction on the 27th day of February 2024 to perform the Canon Pump Station Rehabilitation Project No. 23202.
- B. Work under Project No. 23202 is fully completed as provided in the contract and the contract’s plans and specifications.

In consideration of the foregoing findings and determinations, it is resolved as follows:

The Directors accept the work of the Canon Pump Station Rehabilitation Project No. 23202 as complete and order the filing of the Notice of Completion with the Contra Costa County Recorder’s office.

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA)

I HEREBY CERTIFY that the foregoing Resolution was duly and regularly adopted by the Directors of the Stege Sanitary District, at a regular meeting held on the 16th day of April 2026, by a X-X vote as follows:

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

TESSA BEACH, President
Stege Sanitary District
Contra Costa County, California

ATTEST:

BOBBY MAGEE, Secretary
Stege Sanitary District



STEGE SANITARY DISTRICT

STAFF REPORT

Board of Directors Meeting Date: 4/16/2026

TO: Honorable Board of Directors

FROM: Dennis Wright, Maintenance Superintendent

SUBJECT: One Ford Dump Truck and One Caterpillar Skid Steer with Forklift Attachment

RECOMMENDATION

It is recommended that the Board of Directors Adopt Resolutions to Authorize Staff to Purchase One Ford Dump Truck and One Caterpillar Skid Steer with Bucket and Forklift Attachment.

BACKGROUND AND DISCUSSION

The Stege Sanitary District’s Operations Team has a number of tasks it is required to complete outside of the daily line cleaning and CCTV inspections. Among these items is the routine cleanup of all debris collected at the Burlingame Lift Station, landscaping maintenance where sanitary sewer overflows have occurred, and the movement of pallets around the Corporation Yard for supplies needed to maintain the system and related vehicles and equipment. Several years ago staff made a recommendation to the Board that the equipment needed to perform these tasks was not needed as there were alternatives at that time that were available to the District. For many years whenever these tasks needed to be completed, staff would ask the City of El Cerrito staff for assistance. City staff would then simply lend their forklift to Stege staff whenever pallets needed to be moved around in the Corporation Yard. Cleanup activities around the lift station involved Stege staff driving the District’s dump truck to the station, and the City would provide backhoe services, at no charge, to clean up the area and place debris into the truck or the on-site dump box. Recently the City informed District staff that they would no longer assist the District with these tasks.

At a minimum, the District cleans up the Burlingame Lift Station four times per year. The recommended Skid Steer would assist with the site maintenance and light excavation as needed, and can be used in hard-to-reach areas for expedient overflow mitigation. Depending on debris that enters the system, some years require additional cleaning and excavation. Adding the forklift attachment to the Skid Steer is a cost-effective way to use the equipment in multiple ways, as the forklift attachment is similar in cost to a pallet jack. The District’s Collections team currently has multiple members who hold a valid OSHA forklift certification.

The District’s current dump truck is 37 years old and has numerous issues. The dump function of the truck has not worked in several years, and is needed for multiple tasks. In addition to routine cleanups throughout the District, it is used to transport sand, rocks, and other ground cover where a sanitary sewer overflow has occurred. Without a forklift and working dump bed, all of these tasks would have to be completed by hand.

Recently the District contracted with David Patzer, CSRMA Risk Control Advisor, to assist with a high-level Safety Practices Assessment. During the discussion, staff asked Mr. Patzer his thoughts on the potential recommendation of these items to the Board for purchase. Mr. Patzer indicated that he

believed the equipment would be an advisable purchase, reduce the potential for manual handling hazards, and improve operational efficiency. His analysis is attached to this staff report.

ALTERNATIVES

Instead of purchasing the equipment needed to complete these tasks in-house, the District could contract with outside vendors to provide the services. Initial estimates for cleanup services at the Burlingame Lift Station are \$12,000 for year one, with expected cost of living increases in subsequent years. The estimated cost during the first year of renting a forklift for use at the Corporation Yard is \$800 per day, per occurrence.

FISCAL IMPACT

The Dump Truck's final price is estimated to be \$72,985.10; the Skid Steer's final price is estimated to be \$63,089.64. Combined, the total price of both units is approximately \$136,074.74, which can be absorbed within FY 2025/26 budgeted appropriations. Both items are reasonably expected to be in service for approximately 12 years.



Stege SD: Skid steer and Forklift

From David Patzer <dpatzer@dkfsolutions.com>

Date Thu 4/2/2026 1:56 PM

To General Manager <GM@stegesd.org>

Hi Bobby – You asked for my thoughts regarding the District’s consideration of purchasing a skid steer equipped with forklift and excavator attachments, including whether a skid steer with a forklift attachment is acceptable under Cal/OSHA regulations. Based on my experience working with public works and wastewater utilities, as well as applicable Cal/OSHA requirements, I believe this equipment can provide meaningful safety, compliance, and operational benefits for the District.

1. Cal/OSHA allows forklifting operations using approved attachments on equipment

Cal/OSHA does not prohibit the use of forklift attachments on equipment such as skid steers. The key regulatory requirement is that attachments be designed and approved for the equipment and used in accordance with the manufacturer’s specifications.

Title 8 §3650 (Industrial Trucks) governs forklifts and other powered industrial trucks used to carry, push, pull, lift, stack, or tier materials. The regulation requires that attachments affecting the capacity or safe operation of the equipment be approved by the manufacturer and that the rated capacity be updated accordingly (Title 8 §3650(a) and §3650(b)).

Additionally, operators must be trained and certified for powered industrial truck operation and for the specific type of equipment they operate (Title 8 §3668). Many agencies satisfy this requirement by providing equipment-specific operator training for skid steers used with material-handling attachments.

In practice, many public works agencies use skid steers with pallet forks because they provide forklift functionality while remaining versatile for other field tasks.

2. Reducing manual excavation hazards

The District has indicated that minor excavations are currently performed by hand. While hand excavation is sometimes necessary, relying on manual digging as the primary method exposes employees to higher ergonomic and strain injury risks.

Cal/OSHA’s Injury and Illness Prevention Program regulation requires employers to identify and correct workplace hazards (Title 8 §3203). Mechanized equipment that reduces repetitive lifting, digging, and material handling can serve as an engineering control to reduce these hazards.

Where excavation occurs, the District must also comply with excavation safety requirements in Title 8 §1541. While these regulations primarily address trench safety, they recognize the use of mechanized equipment in excavation operations when operated safely and by trained personnel.

Providing mechanical excavation capability can reduce employee exposure to repetitive strain and overexertion injuries while also allowing excavation tasks to be performed more efficiently.

3. Material handling and lifting safety

The District has historically relied on assistance from the City Public Works corporation yard for forklift tasks. Since the City has indicated it will no longer provide this service due to liability concerns, the

District needs a safe and compliant way to perform material handling operations independently.

Manual lifting of heavy equipment, pumps, pipe sections, or materials can present injury risks. Cal/OSHA's General Industry Safety Orders require that materials be handled safely and that mechanical equipment be used when necessary to prevent employee injury (Title 8 §3650 and §3203).

A skid steer with pallet forks provides a safe mechanical means to:

- unload materials and equipment
- move heavy items around facilities
- place equipment into trucks or storage areas
- support maintenance and repair work

Using mechanical lifting equipment instead of manual lifting is a widely recognized method of reducing workplace injury risk.

4. Operational flexibility for small utilities

For smaller agencies that do not own dedicated heavy equipment such as a backhoe or forklift, a skid steer is often used because it can perform multiple functions with a single machine. With appropriate attachments, the same equipment can support:

- light excavation and trenching
- material handling with pallet forks
- site maintenance or grading
- lifting equipment during maintenance activities

This flexibility allows the District to perform routine operational work safely without relying on outside agencies or contractors for relatively minor tasks.

5. Training and safe operation

If the District proceeds with the purchase, the key compliance elements will be:

- operator training and evaluation in accordance with Title 8 §3668
- use of manufacturer-approved attachments and adherence to rated capacities per Title 8 §3650
- inclusion of the equipment in the District's Injury and Illness Prevention Program hazard evaluation and training processes under Title 8 §3203

These are standard safety practices already followed by many public works and wastewater agencies operating similar equipment.

Conclusion

From a safety and compliance perspective, purchasing a skid steer with forklift and excavator attachments is a reasonable approach for a utility that currently lacks both excavation equipment and material-handling capability. When operated by trained employees using manufacturer-approved attachments, the equipment can help reduce manual handling hazards, improve operational efficiency, and allow the District to perform routine tasks without relying on outside agencies.

I hope this helps and I'm happy to address any follow up questions –

Best Regards,

David Patzer
CSRMA Risk Control Advisor
DKF Solutions Group, LLC
707.373.9709

[TrainingLink for Public Works, Water and Wastewater](#)



525 N16TH STREET, SACRAMENTO, CA 95811
PHONE: 916-299-3529

QUOTE

Customer

Name DENNIS WRIGHT - EL CERRITO - STEGE SAN DIST
Address 7500 SCHMIDT LANE
City EL CERRITO State CA Zip 94530
Phone 510-524-4668

DATE 3/26/2026
SALES REP AARON
PHONE 916-929-0577
FOB SACRAMENTO

Qty	Description	Unit Price	TOTAL
1	2023 FORD F450 REG CAB CHASSIS - GAS STATE OF CALIFORNIA CONTRACT: 1-18-23-20A CLIN: 49 EXTERIOR COLOR: Z1 - OXFORD WHITE	\$49,205.00	\$49,205.00
OPTIONS			
PRICING BELOW SUBJECT TO CHANGE			
1	F4H - CHANGE TO 4X4	\$4,875.00	\$4,875.00
1	DIAMOND QUOTE # 25361 - 3-4 YARD DUMP BODY	\$16,753.00	\$16,753.00
1	DOC FEE	\$85.00	\$85.00
-1	SPECIAL - AGED INVENTORY DISCOUNT	\$5,000.00	(\$5,000.00)
SALES TAX CALCULATED AT:		10.250%	
BASED ON REGISTRATION ADDRESS			

SubTotal	\$65,918.00
DELIVERY	\$300.00
SALES TAX	\$6,756.60
CA Tire Tax	\$10.50
TOTAL	\$72,985.10

Payment Details

- Cash
- Check
- Credit Card

Name _____
CC # _____
Expires _____

Office Use Only

\$500 DISCOUNT WITH PAYMENT IN 20 DAYS

SIGNATURE _____ DATE _____



Mar 24, 2026

STEGE SANITARY DISTRICT
7500 Schmidt Lane
El Cerrito
California
94530

Attention: Dennis Wright

RE: Quote 246675-01

Sourcewell Contract 011723-CAT Quote

Dear Sir,

We would like to thank you for your interest in our company and our products. We are pleased to quote the following for your consideration.

One (1) New Caterpillar Model: 239D3 Compact Construction Equipment

STOCK NUMBER: PT04085 **SERIAL NUMBER:** 0RWK02945 **YEAR:** 2025 **SMU:** 1

MACHINE SPECIFICATIONS

239D3 COMPACT TRACK LOADER	568-4728
LANE 2 ORDER	0P-9002
CANOPY PACKAGE, PRO PLUS	568-4688
TRACK,RUBBER,400MM(15.7 IN)BAR	420-9886
RIDE CONTROL, NONE	421-0016
BATTERY,HD,DISCONNECT, 850 CCA	579-2412
REAR LIGHTS	356-6082
SEAT BELT, 3"	542-6995
HYDRAULIC OIL, STANDARD	601-4753
CERTIFICATION ARR, P65	563-1163
INSTRUCTIONS, ANSI, USA	512-4445
INSTRUCTIONS, ENGLISH	580-1439
PRODUCT LINK, CELLULAR PL243	641-1758
239D3 M205 CPM	651-3781
PACKING, CONTAINER	0P-0223
EIN # FJ9T93	
BUCKET-GP, 68", BOCE	279-5369
CARRIAGE, PAL C2, 46", SSL	351-9371
FORK, PAL C2, 48" X 4" X 1.6"	195-8545

SELL PRICE	\$54,983.31
EXT WARRANTY	\$2,240.85
NET BALANCE DUE	\$57,224.16
SALES TAX (10.25%)	\$5,865.48
AFTER TAX BALANCE	\$63,089.64

WARRANTY

Standard Warranty: 24 Months, 2000 Hours Standard Warranty

Extended Warranty: 239-72 MO/3000 HR PREMIER

F.O.B/TERMS:

Sourcewell Contract 011723-CAT Quote

Accepted by _____ on _____

Signature

This Quote is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Mathew Durlinger
Machine Sales Representative
Peterson CAT
+1 (510) 2541203
MDDurlinger@petersoncat.com

RESOLUTION NO. ____

RESOLUTION AUTHORIZING STAFF TO PURCHASE ONE FORD DUMP TRUCK

The Board of Directors of the Stege Sanitary District finds and determines as follows:

- A. The Stege Sanitary District has historically needed a dump truck to support its collection system operations; and,
- B. The dump truck that is currently in the District’s inventory is approximately 37 years old; and,
- C. The existing dump truck has far exceeded its expected useful life; and,
- D. The District continues to have a need for a dump truck in the future to support multiple operational functions.

In consideration of these findings and determinations, it is resolved as follows:

The Stege Sanitary District Board of Directors hereby authorizes staff to purchase one Ford dump truck that was competitively procured by the State of California under cooperative contract No. 1-18-23-20A in an amount not to exceed \$80,000.

* * * * *

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA)

I HEREBY CERTIFY that the foregoing Resolution ____ was duly and regularly adopted by the Board of Directors of the Stege Sanitary District, at a regular meeting thereof, held on the 16th day of April 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

TESSA BEACH, President
Stege Sanitary District
Contra Costa County, California

ATTEST:

BOBBY MAGEE, Interim Secretary
Stege Sanitary District

RESOLUTION NO. ____

RESOLUTION AUTHORIZING STAFF TO PURCHASE CATERPILLAR SKID
STEER WITH BUCKET AND FORKLIFT ATTACHMENTS

The Board of Directors of the Stege Sanitary District finds and determines as follows:

- A. The Stege Sanitary District has historically needed earth moving equipment to support cleanup efforts at the Burlingame Lift Station; and,
- B. Staff has previously relied upon other agencies to assist with the cleanup efforts using heavy earth moving equipment not owned by the District; and,
- C. Other agencies have communicated to the District that they will no longer be able to provide operational support for the cleanup efforts; and,
- D. Other agencies have also communicated to the District that they will no longer be able to provide forklift services to staff for moving heavy palletted items on District property; and,
- E. The need to have some type of earth moving equipment, and a forklift attachment, will continue in the future.

In consideration of these findings and determinations, it is resolved as follows:

The Stege Sanitary District Board of Directors hereby authorizes staff to purchase Caterpillar Skid Steer with a Bucket and a Forklift Attachment that was competitively procured by Sourcewell under cooperative contract No. 011723-CAT in an amount not to exceed \$70,000.

* * * * *

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA)

I HEREBY CERTIFY that the foregoing Resolution ____ was duly and regularly adopted by the Board of Directors of the Stege Sanitary District, at a regular meeting thereof, held on the 16th day of April 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

TESSA BEACH, President
Stege Sanitary District
Contra Costa County, California

ATTEST:

BOBBY MAGEE, Interim Secretary
Stege Sanitary District