



## Stege Sanitary District Board of Directors

7:00 P.M., District Board Room, 7500 Schmidt Lane, El Cerrito, CA 94530

### Meeting Agenda – July 2, 2026

Items on the agenda may be taken out of order.

Public comment is limited to three minutes for each individual speaker.

In accordance with California Government Code Section 54957.5, any writing that is a public record and relates to an open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Office, 7500 Schmidt Lane, El Cerrito, during regular business hours. Copies of the agenda are posted on the district website at [www.stegasan.org](http://www.stegasan.org) Those disabled persons requiring auxiliary aids or services in attending or participating in this meeting should notify the district at least 48 hours prior to the meeting at (510) 524-4668.

Members of the public can observe the live stream of the meeting by accessing <https://zoom.us/j/84090509848> or by calling (669) 900-9128 and entering the Meeting ID# **840 9050 9848** followed by the pound (#) key.

The ability to participate and observe remotely as identified above is predicated on the technology being available and functioning without technical difficulties. Should the remote platform not be available, or become non-functioning, or should the Board of Directors otherwise encounter technical difficulties that make that platform unavailable, the Board of Directors will proceed with business in person unless otherwise prohibited by law.

Public comment can be sent remotely by delivering a physical copy to **7500 Schmidt Lane, El Cerrito, CA 94530** or via email to [comments@stegasan.org](mailto:comments@stegasan.org) with "Public Comment" in the subject line. To provide written comments on an item on the agenda or to address the Board during Public Comment, please note the agenda item number that you want to address or whether you intend for the comment to be included in Public Comment. Comments received at least 15 minutes before the starting time of the meeting will be provided to the Board of Directors and will be added to the official record.

Verbal Public Comment during the meeting is limited to in-person participants. Members of the public will not have the ability to comment via Zoom unless the Board of Directors is required to provide that opportunity due to a director participating pursuant to AB 2449. In such circumstances, the Chair will make an announcement at the beginning of the meeting. Those interested in commenting (if required per AB 2449) should raise their virtual hands to notify the host during the relevant agenda item.

Pursuant to AB 2449, Board Members may be attending this meeting via remote conferencing. In the event that any Board Member elects to attend remotely, all votes conducted during the meeting will be conducted by roll call vote.

President Beach maybe attending the meeting remotely from 1001 South Rova Court, Visalia, CA 93277.

**1. Call to Order**

**2. Roll Call**

**3. Agenda Items:**

Directors and Officers of the Board will consider and announce if they have any conflicts of interest posed by items on the meeting agenda.

**4. Public Comment:**

Members of the public are invited to address the Board concerning topics that are **not** on the agenda. Comments on agenda items will be heard when the item is up for consideration.

Info:

**5. Board Members Comments:**

Board members may make brief announcements, report on activities, or request items for future agendas. No discussion or action will be taken on items not listed on the agenda.

Motion:

**6. Approval of Minutes:**

- June 4, 2026 Meeting Minutes
- June 8, 2026 Special Meeting Minutes

Info:

**7. Staff and Officer Reports:**

**A. Oral Manager's Report**

1. Operations Update
2. Upcoming Professional Development Opportunities
  - 2026 California Association of Sanitation Agencies Annual Conference August 4th - 7th
  - California Special District Association Annual Conference August 24th - 27th
  - California Association of Sanitation Agencies
    - **Annual Conference - Aug 4 - 7 (Director Merrill and GM to Attend)**
    - 2027 Winter Conference - Jan 27 - 29
    - 2027 Washington DC Policy Forum - Feb 22 - 23
  - California Special Districts Association
    - **General Manager Leadership Summit - June 28**
    - Special District Leadership Academy - July 19 - 22
    - Annual Conference - Aug 24 - 27
  - CALPELRA (Labor and HR) Annual Training Conference - Nov 17 - 20
  - Bay Area Clean Water Agencies - Bi-Monthly Committee Meetings

- California Water Environment Association Annual Conference - April 5 - 8 2027
- Northern California Pipe Users Group - Annual Technologies Seminar - Feb 2027 (Actual Dates TBD)

B. Oral Attorney's Report

**8. Superintendent's Reports:**

- Info:
- A. Verbal Maintenance Report
  - B. Monthly Maintenance Summary Report
  - C. Monthly Service Call Report
  - D. Sanitary Sewer Overflow Report – Last 12 Months

Info: **9. Engineer's Report**

- A. Verbal Engineering Report
- B. Consent Decree Progress Report
- C. Monthly Replacement and Repair Summary

Motion: **10. Treasurer's Report**

- A. Ratification of Checks through June 18, 2026
- B. Approval of Checks through July 2, 2026
- C. EFTs

Motion: **11. Approve Resolution No. 2279-0726 Approving an Employment Agreement Between the District and Bobby Magee to Serve as General Manager and Secretary of the Board**

Motion: **12. Approve Resolution 2280-0726 Establishing the Salary Ranges of the Assistant General Manager / Finance Director / Treasurer and Management Analyst (Part Time)**

Motion: **13. Approve Resolution No. 2281-0726 Completion of Work and Filing Notice of Completion for the Standard Sewer Rehabilitation Project No. 25201, Ratify Year Four Amendment and Approve Year Five Amendment to Agreement with APB Engineering**

Motion: **14. Approve Resolution No. 2282-0726 to Delegate Staff Authority to Vote on CSTAC-Related Items**

Motion: **15. Approve of Resolution No. 2283-0726 Authorizing Staff to Enter into an Agreement with Either Arthur J. Gallagher & Company or Bryce Consulting for a Compensation Study**

Motion: **16. Approve Resolution No. 2284-0726 for a Contract with Steven's Printing for On-Call, As Needed Printing Services**

Motion: **17. Approve Resolution No. 2285-0626 Authorizing Staff to Dispose of Three Vehicles, Deemed as Surplus Property**

Motion: **18. Approve Resolution No. 2286-0726 Authorizing the Purchase of One Pickup Truck**

Motion: **19. Approve Resolution No. 2287-0726 Authorizing an Amendment to the Legal Services Agreement with Redwood Public Law, LLP**

## **20. Future Agenda Items**

July 16, 2026

- A. Public Hearing- Sewer Service Chares
- B. Public Hearing- Sewer Connection Charges
- C. Public Hearing – Directors’ Fees
- D. Monthly Operations Reports
- E. Treasurer’s Report
- F. Investment Policy and Working Capital Policy
- G. 4<sup>th</sup> of July Event Debrief

August 6, 2026

- A. Treasurer’s Report
- B. Discussion of District Webpage Requirements
- C. Report on Employee Reimbursements for FY 2025/26
- D. Kids for the Bay Watershed Program Update

## **21. Adjournment**

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Bobby Magee  
Interim General Manager  
STEGE SANITARY DISTRICT