

STEGE SANITARY DISTRICT BOARD OF DIRECTORS  
 MEETING OF FEBRUARY 1, 2024  
 TIME OF MEETING: 7:00 P.M.  
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

\*\*\*\*\*MINUTES\*\*\*\*\*

**I. Call To Order:** President Gilbert-Snyder called the meeting to order at 7:00 P.M.

**II. Roll Call:** Present: Beach, Merrill, O’Keefe, Gilbert-Snyder  
 Absent: Christian-Smith (gave prior notice)  
 Others Present: Rex Delizo, District Manager

**Agenda Items:** Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

**III. Public Comment:** O’Keefe commented that AT&T is requesting approval from the California Public Utilities Commission (CPUC) to discontinue copper landline phone service. There was no other public comment.

**IV. Approval of Minutes**

A. Approval of January 18, 2024 Board Meeting Minutes

MOTION: By O’Keefe, seconded by Beach, to approve the minutes of the January 18, 2024 Board Meeting, as amended

VOTE: AYES: Beach, Merrill, O’Keefe, Gilbert-Snyder  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Christian-Smith

**V. Communications**

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
  - a. California Association of Sanitation Agencies (CASA) Winter Conference, January 24-26, 2024

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In accordance with AB 1234, Director Merrill provided a written report and a verbal summary of his attendance at the CASA conference.

2. LAFCO Special District Election - Call for Nominations and Names of District Voting Delegates

The Board reviewed and considered the announcement of a call for nominations and reviewed the District's presiding officers designated as voting delegates.

**VI. Reports of Staff and Officers**

A. Committee Reports

There were no items to report.

B. Manager's Report

1. Stege Sanitary District Performance Report for Calendar Year 2023

The Manager presented the report which will be posted on the District website.

2. Special District Leadership Foundation (SDLF) District of Distinction

The Manager reported on the requirements to receive the District of Distinction re-accreditation.

3. Board Training Summary

The Manager reported on the Directors' training deadlines and upcoming training workshops.

4. California Association of Sanitation Agencies (CASA)

The Manager reported on the upcoming CASA conference dates.

5. California Special Districts Association (CSDA)

The Manager reported on the upcoming CSDA conference date.

**VII. Business**

A. Draft Long Range Planning Draft Agenda

The Board reviewed the revised agenda for the long range planning workshop scheduled for Saturday, March 2, 2024.

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**VIII. Approval of Checks**

A. Checks for February 1, 2024- Fund No. 3418 & 3423

MOTION: By Beach, seconded by Merrill, to pay the bills, Check Nos. 28529 through 28553 in the amount of \$681,997.66

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

**IX. Future Agenda Items**

**February 15, 2024**

Long Range Planning Workshop Agenda

Form 700

+*Canon Pump Station Rehabilitation Project*

+*Sewer Rate and Connection Charge Study*

**March 2, 2024 @ 9:00 AM**

Long Range Planning Workshop

**X. Adjournment**

The meeting was adjourned at 7:42 P.M. The next meeting of the District Board of Directors will be held on Thursday, February 15, 2024 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

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Rex Delizo  
 STEGE SANITARY DISTRICT  
 Secretary