

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF OCTOBER 17, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach*, Christian-Smith*, Merrill, O’Keefe,
 Gilbert-Snyder
 Absent: None
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel
**via video-conference*

Per AB 2449, Directors Beach and Christian-Smith joined the meeting via remote conference due to a “just cause.” This is the first use of this exception for each Director this calendar year.

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of September 19, 2024 Regular Board Meeting Minutes

MOTION: By Merrill, seconded by O’Keefe, to approve the minutes of the September 19, 2024 Regular Board Meeting

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder

NOES: None

ABSTAIN: None

ABSENT: None

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B. Approval of September 26, 2024 Special Board Meeting Minutes

MOTION: By O’Keefe, seconded by Merrill, to approve the minutes of the September 26, 2024 Special Board Meeting

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

C. Approval of October 1, 2024 Special Board Meeting Minutes

MOTION: By O’Keefe, seconded by Merrill, to approve the minutes of the October 1, 2024 Special Board Meeting

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

There were no items to report.

VI. Reports of Staff and Officers

A. Attorney’s Report

Kokotaylo reviewed the details of AB 2449 that allows for remote conferencing for specified scenarios. He then reported on SB 937 that will

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prohibit the collection of development related impact fees until the completion of development.

B. Committee Reports

There were no committee reports.

C. Manager's Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues on last month's maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported no invoices were paid in September.

3. San Pablo Avenue Specific Plan Area (SPASPA) Status Report

The Manager reported on the status of the SPASPA impact fee.

4. 2025 California Association of Sanitation Agencies (CASA) Conferences

The Manager reported on the upcoming CASA conferences dates for 2025.

5. 2025 California Special Districts Association (CSDA) Conference

The Manager reported on the upcoming CSDA annual conference date for 2025.

VII. Business

(none)

VIII. Monthly Financial Statements

A. Monthly Investment, Cash, Receivables Report

B. Monthly Operating Statement

C. Cash on Hand vs. Target Reserves

D. Local Agency Investment Fund (LAIF) Quarterly Statement

E. California Employer's Retiree Benefit Trust (CERBT) Quarterly Statement

F. Private Sewer Lateral (PSL) Replacement Loan Program Quarterly Report

G. Time Value Investments (TVI) Statement

The financial items were reviewed by the Board with no significant issues.

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IX. Approval of Checks

A. Checks for October 17, 2024 - Fund No. 3418 & 3423

MOTION: By O’Keefe, seconded by Merrill, to pay the bills, Check Nos. 1250 through 1288 in the amount of \$83,753.92

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

November 7, 2024

Proposed Meeting Calendar
 Board Officer Succession Plan
 CASA/CSDA Conference
 +*CLOSED SESSION - Public Employment*

December 12, 2024 – 2:00PM

Fiscal Year Financial Audit
 Connection Charge Review
 Emergency Contact Update
 Meeting Calendar
 Consent Decree Quarterly Report
 CASA/CSDA Conference
 Pension + OPEB UAL Reports
 Nomination & Election of Officers
 +*CLOSED SESSION - Public Employment*

CLOSED SESSION

Public Employment

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Gov. Code § 54957

Title: District Manager

Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Number of Potential Cases: 4

Wolter – Government Tort Claim filed: 2/25/2024

Brooks-Hutton and Peticolas – Government Tort Claim filed: 3/13/2024

Shalaby – Government Tort Claim filed: 6/26/2024

City of El Cerrito – Government Tort Claim filed: 7/8/2024

The Board entered into closed session at 7:40 P.M. and returned to open session at 8:20 P.M. President Gilbert-Snyder announced the Board had taken no reportable actions.

XI. Adjournment

The meeting was adjourned at 8:21 P.M. The next meeting of the District Board of Directors will be held on Thursday, November 7, 2024 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary