

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF APRIL 6, 2023
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Christian-Smith called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 Absent: None
 Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of March 16, 2023 Board Meeting Minutes

MOTION: By Gilbert-Snyder, seconded by Beach, to approve the minutes of the March 16, 2023 Board Meeting

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. City & Community Meetings

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There were no reports.

B. Written Communications

1. City of El Cerrito/WorldOne 4th of July Festival Sponsor Request and Vendor Application

The Board reviewed the 4th of July sponsorship request and agreed to donate at the “Stars and Stripes” sponsorship level. The Board agreed to use the ¼ Page REC guide Ad to promote the District’s Private Sewer Lateral (PSL) No-Interest Loan Program.

MOTION: By O’Keefe, seconded by Beach, to sponsor the 2023 4th of July Festival at the \$2,500 “Stars and Stripes” level

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-Smith
 NOES: None
 ABSTAIN: None
 ABSENT: None

2. CASA Email – AB 759 (Grayson) Passes Through Assembly Committee on Local Government

The Board received the email regarding AB 759 that would allow a sanitary district board to adopt their own procedures for managing funds instead of requiring a sanitary district board president to approve the district’s check register at every board meeting.

3. LETTER – 2023 Election for LAFCO Special District Seat

The Board received the letter listing seven candidates for the election of Special District Member Alternate for the term of office on Contra Costa LAFCO and decided to wait until more candidate statements become available before casting a ballot.

VI. Reports of Staff and Officers

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A. Manager's Report:

1. Board Training Summary

The Manager reported on the Directors' training deadlines.

2. Pump Station Weekly Run Times Chart

The Manager reported on the Burlingame and Canon Pump Station run times since November 2020.

3. AB 1337 (Wicks) State Water Resources Control Board: Water Shortage Enforcement

The Manager reported on the bill that would authorize the State Water Resources Control Board (State Board) to adopt regulations for various water conservation purposes through orders curtailing the diversion or use of water under any claim of right in order to prevent the waste or unreasonable use of water, promote water recycling or water conservation, or protect public trust resources. The Board asked staff to draft a letter to explain the importance of the availability of water to the operation and maintenance of our District sewer system.

4. Energy Microgrids

The Manager reported on the implementation of localized energy microgrids that operate while the main grid is down to improve reliability and resiliency. Staff will obtain quotes for solar power and battery backup systems for the Board's consideration at a future Board meeting.

5. PG&E HVAC Rebate Incentives

The Manager reported on the PG&E rebates for heating, ventilation and air-conditioning (HVAC) upgrades. The Board asked for an update on the rebates in September. Staff will consider the use of electric HVAC systems and heat pumps to replace existing HVAC system when it reaches the end of its useful life.

6. CSDA On-Demand Webinar - Diversity and Inclusion: Why It Matters for Leaders (Implicit Bias)

The Manager presented the first half of the CSDA on-demand DEI webinar to the Board and will forward a link to the webinar to the Board.

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VII. Business

A. California Water/Wastewater Agency Response Network (CalWARN)
 Presentation

The Board received a presentation about CalWARN from Coastal Region II
 Chair, Director Gilbert-Snyder.

VIII. Approval of Checks

A. Checks for April 6, 2023- Fund No. 3418 & 3423

MOTION: By Merrill, seconded by Gilbert-Snyder, to pay the bills, Check
 Nos. 28110 through 28127 in the amount of \$25,317.71

VOTE: AYES: Beach, Gilbert-Snyder, Merrill, O’Keefe, Christian-
 Smith

NOES: None

ABSTAIN: None

ABSENT: None

IX. Future Agenda Items

April 20, 2023

Draft Budget

Employee Benefits Package

July 4th Fair Discussion

Quarterly Financial Statements

San Pablo Avenue Specific Plan Area Status Report

CLOSED SESSION – Quarterly Claims Report

+*CLOSED SESSION – Conference with Labor Negotiator*

+*AD-Hoc Committees*

+*Rescinding Mandatory COVID Vaccinations or Testing*

+*Time Value Investments Account*

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+LAFCo Election

May 4, 2023

Draft Budget

Review of Comparable Agencies

July 4th Fair Discussion

Appointment of Labor Negotiator

CLOSED SESSION – Conference with Labor Negotiator

X. Adjournment

The meeting was adjourned at 9:43 P.M. The next meeting of the District Board of Directors will be held on Thursday, April 20, 2023 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary