

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF APRIL 15, 2021
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

- I. Call To Order:** President O’Keefe called the meeting to order at 7:00 P.M.
- II. Roll Call:** Present: Christian-Smith*, Gilbert-Snyder*, Merrill, Miller*, O’Keefe*
- Absent: None
- Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel
**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** There was no public comment.

CLOSED SESSION

Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 3

Lucia – Government Tort Claim filed: 5/26/2020

Jones – Government Tort Claim filed: 12/16/2020

Gailfus – Government Tort Claim filed: 12/28/2020

The Board entered into closed session at 7:01 P.M. and returned to open session at 7:09 P.M. President O’Keefe announced the Board had taken no reportable actions.

- IV. Approval of Minutes**
- A. Approval of April 1, 2021 Board Meeting Minutes

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MOTION: By Merrill, seconded by Christian-Smith, to approve the minutes of the April 1, 2021 Board Meeting

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
 O’Keefe

NOES: None

ABSTAIN: None

ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. City & Community Meetings

Miller gave a report on a recent El Cerrito City meeting. Merrill reported that the West Contra Costa Unified School District (WCCUSD) has a new superintendent.

B. Written Communications

There were no items to consider.

Info:

VI. Reports of Staff and Officers

A. Attorney’s Report

Kokotaylo reported on Governor Newsom signing SB 95 ensuring access to up to 80 hours of COVID-19 supplemental paid sick leave for eligible employees, including those advised to quarantine or isolate and those caring for COVID-impacted family members, and indicated that the District’s existing policies already covers these allowances.

B. Manager’s Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month’s maintenance activities.

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2. Monthly Report of Sewer Replacements and Repairs
 The Manager reported on the invoices paid in March.
3. San Pablo Avenue Specific Plan Impact Fee Status Report
 The Manager reported on the status of the impact fee.
4. Employee Benefits Package
 The Manager reported on employee benefit considerations.
5. Draft Budget
 The Manager reported on the initial draft of the budget.

VII. Business

- A. RESOLUTION 2158-0421 FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
 The Board reviewed the "change resolution", as required by CalPERS, to put into effect the retiree health benefit increase from \$280 to \$324.48 per month for current and future retirees that was previously approved in February 2021 by Resolution 2156-0221. The Board approved the resolution contingent on the legal review and approval of the District Counsel regarding the appropriateness of the term "employee" used throughout the document.

MOTION: By Merrill, seconded by Gilbert-Snyder, to approve Resolution 2156-0221 Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount For Employees and Annuitants, contingent on the legal review and approval of the District Counsel regarding the appropriateness of the term "employee" used throughout the document

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
 O'Keefe
 NOES: None
 ABSTAIN: None

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ABSENT: None

VIII. Financial Statements – March 2021

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement, March 2021
- C. Monthly Cash on Hand vs. Target Reserves
- D. California Employers’ Retiree Benefit Trust (CERBT) Quarterly Statement
- E. Local Agency Investment Fund (LAIF) Quarterly Statement

The financial items were reviewed by the Board.

IX. Approval of Checks

- A. Checks for April 15, 2021 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by Gilbert-Snyder, to pay the bills, Check Nos. 27042 through 27076 in the amount of \$137,385.36, pending District Counsel legal review and approval of the dental dividend checks to employees

VOTE: AYES: Christian-Smith, Gilbert-Snyder, Merrill, Miller,
O’Keefe

NOES: None

ABSTAIN: None

ABSENT: None

X. Future Agenda Items

May 6, 2021

CLOSED SESSION – Conference with Labor Negotiator

Draft Budget

~~July 4th Fair Discussion~~

~~Review of Comparable Agencies~~

Diversity, Equity, and Inclusion

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May 20, 2020

CLOSED SESSION – Manager Performance Evaluation

CLOSED SESSION – Conference with Labor Negotiator

Connection Charge Review

Draft Budget

XI. Adjournment

The meeting was adjourned at 8:45 P.M. The next meeting of the District Board of Directors will be held on Thursday, May 6, 2021 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary